

**TOWN OF BARRE
BOARD OF CIVIL AUTHORITY MEETING**

February 25, 2015

AGENDA

1. Call to order 6:30 p.m.
2. Changes to the agenda
3. Elect a Chair and Vice Chair (1 or 2 year terms?)
4. Annual Re-organizational meeting business
 - A. Use of Roberts Rules of Order as standard for all meetings
 - B. Use of role call voice vote on actions that are not unanimous
 - C. Discuss minute approval when there are long delays between meetings.
 - D. Should the BCA use Deliberative Session more frequently when hearing Abatement and Tax Grievance appeals?
 - E. Should the Treasurer sign an application to the Board of Abatement when submitting an application and "formally" notice a change of hat from a voting member to an applicant?
 - F. Discussion regarding assembling a list of policies/actions taken by prior Boards which set guidelines: such as standard polling hours, authorization for Treasurer to write-off of bankruptcy charges, etc.
5. In accordance with 17 VSA § 2144 (b), the Town Clerk has added names to the checklist since the October 29, 2015 meeting. A list will be presented to the Board and incorporated into the minutes. No motion is needed.
6. Deletions to the checklist.
7. Appoint Justices to carry the sick ballots for the March 3, 2014 School elections.
8. Set a meeting date for a special Board of Abatement meeting.
9. Other Business:
 - A. March 3, 2015 is a School Election. Let the Town Clerk know when you can work.
 - B. Monday, March 16, 2015, is the Town Non-Partisan Caucus.
 - C. Wednesday, April 1, 2015 is the Open Meeting Law training. Do you have specific questions that the Clerk could forward to VLCT?
 - D. Any other business to come before the Board
10. Adjourn