

TOWN OF BARRE
BOARD OF CIVIL AUTHORITY MEETING AGENDA
May 6, 2015

1. Call to order 6:30 p.m.
2. Changes to the agenda
3. In accordance with 17 VSA § 2144 (b), the Town Clerk has added names to the checklist since the February 26, 2015 meeting. A list will be presented to the Board and incorporated into the minutes. No motion is needed.
4. Deletions to the checklist since February 26, 2015 by reason of death, application, Challenge, DMV notification, voter registered in another Town, or duplicate record.
5. Appoint Justices to carry the sick ballots for the May 12, 2015 election.
6. Welcome to new JP - Philip Kolling.
7. Discuss Open House for Irene Haskell and Caroline Pellon.
8. BCA subcommittees - formally adopt?
9. Other Business
 - A. Brief mention of Open Meeting Training held on April 1, 2015.
 - B. Let the Town Clerk know what hours you will be available to work at the polls on Tuesday May 12th.
 - C. Abatement meeting will be June 17, 2015. Bring your calendars as we will be setting the meeting dates for the next fiscal year.
10. Adjourn

Board of Civil Authority Meeting Minutes

The duly warned meeting of the Barre Town Board of Civil Authority was held at the Municipal Building, Selectboard meeting room, in Lower Websterville on Wednesday, May 6, 2015, 6:30 p.m. for the purpose of updating the Barre Town Checklist for the May 6, 2015 Open Town Meeting, and the Australian Ballot voting for the Barre Town on Tuesday, May 12, 2015.

The following members were in attendance: Jeff Blow, Gordon Booth, Pearl Bugbee, William Bugbee, J.P. Isabelle, Town Clerk-Treasurer Donna J. Kelty, Philip Kolling, Robert LaClair (arrived at 6:35 p.m.), Paul Malone, Jay Perkins, Virginia Poplawski, Rolland Tessier, Tom White, R. Lee Walther, and Sheila Walther

Those not present: Charles Castle, Tracy Delude, J. Guy Isabelle, W. John "Jack" Mitchell, Edward Paquin, and Christopher Violette.

CALL TO ORDER - Virginia Poplawski called the meeting to order at 6:30 p.m.

CHANGES TO THE AGENDA

By consensus of those present the agenda was amended as follows: Add item 2A approval of meeting minutes of February 25, 2015 and add item 9D discussion of the member contact list.

MINUTE APPROVAL

On a motion by JP Isabelle, seconded by William Bugbee, the Board of Civil Authority voted unanimously to approve the minutes of February 25, 2015.

CHANGES TO THE CHECKLIST

In accordance with VSA Title 17, Chapter 43, Section 2144 (b) the Town Clerk has added 26 applications to the checklist for the period February 26, 2015 through May 6, 2015.

BOARD OF CIVIL AUTHORITY MEETING OF May 6, 2015 continued:

Adams, Natasha M.	Ball, Steven B.	Bennett, Chrystal Jean
Bullock, Stefanie L.	Cherrier, Brittney F.	Cyr, Rita M.
Descoteaux, Leigh A.	Gaidys, Brianna M.	Holland, Mona
Houle, Jonathan S.	Lecours, Megan	Lord, Bowen A.
Magoon, Ashley Brooke	McGrath, Meaghan M.	Milkey, Virginia A.
Patten, Sarah L.	Prevost, Abby N.	Santamore, Joshua M.
Schaffner, Ivan Richard Jr.	Valliere, Rita Anne	Violette, Alicia C.
Violette, Emily M	Wadle, Barry	Woodbury, Jennifer L.
York, Emily		

On a motion by JP Isabelle, seconded by Rolland Tessier, the Board of Civil Authority voted unanimously to delete the following 20 names due to death, duplicate records, by applicant, and purge request.

Ballard, Isabel A.	Comtois, Meredith Ann	Copeland, Michael L.
DeForge, Franklin A.	Dwyer, Marylin K.	Ferland, Stacy L.
Giroux-Kreisz, Shirley M.	Johns, Alexandra L.	Kiser, Perry L.
Lawrence, Norma	McTear, Michael F.	Miller, Tiffany Lynn
O'Keefe, Emma K.	Peloquin, Irene	Perreault, Arthur G.
Potvin, Peter C B III	Robbins, Corey T.	Robinson, Sherwood D.
Winham, Darren S.	Wright, Terry J.	

APPOINT JPs TO CARRY SICK BALLOTS

The consensus of those present is to appoint Virginia Poplawski and Guy Isabelle to carry sick ballots on May 12, 2015 and appoint Lee Walther and Pearl Bugbee as alternates.

OPEN HOUSE

This past winter the BCA had stated they wanted to do something special for 2 retired BCA members who had been long-time members. The thought was to wait until the Spring when everyone has returned from wintering elsewhere.

A motion was made to hold an open house for the 2 BCA members on June 17th and to include inviting Marion Fish (another retiree). The motion was withdrawn after discussion about offending other long-time BCA members who were not recognized.

The consensus is the Town Clerk will put together a list of retired Justices and to give the names to the Secretary of State's office for certificates. This list of individuals would also be invited to the Open House.

On a motion by White, seconded by Tessier, the Board of Civil Authority voted unanimously to hold an Open House on Wednesday, June 17, 2015 for the purpose of honoring the many retired JPs who have served Barre Town with distinction.

OTHER BUSINESS

There was a Town-wide training on April 1, 2015 regarding the Open Meeting law. Discussion focused on the Town providing email addresses for the Boards so they will not have to use their personal address for Town business. Personal emails can be subject to the open meeting law when used for business. Those who attended stated if you have not read the materials or do not have a copy please request one from the Town Clerk.

The Clerk reminded everyone to let her know when they could work at the polls next Tuesday.

BOARD OF CIVIL AUTHORITY MEETING OF May 6, 2015 continued:

The next meeting will be June 17, 2015 (Abatement). Remember to bring your calendars as the meeting schedule be set. If you are unable to make the next meeting let the Clerk know and advise her of your meeting day preference.

BCA contact list: As is customary each year the Town Clerk is updating the contact list for BCA member and Town Staff use. It is customary for the Town Clerk to post only names, mailing addresses, and telephone numbers on the website. Members should inform the Town Clerk of information which is NOT to be posted on the website.

BCA SUBCOMMITTEES

In 2011 the BCA drafted a list of subcommittees to assist with the various tasks they are responsible for. The subcommittee list was never adopted but has been used. Discussion of the BCA is to continue using the committee list. Individuals stated which Committee they would like to serve on. No formal action was taken to adopt.

ADJOURN

On a motion by JP Isabelle, seconded by Rolland Tessier, the Board of Civil Authority voted unanimously to adjourn at 7:10 p.m.

Donna J. Kelty, Clerk of the Board

Barre Town Board of Civil Authority

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| <i>Committee Chair</i> | |
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