

**TOWN OF BARRE
BOARD OF CIVIL AUTHORITY MEETING
October 29, 2014 -**

The duly warned meeting of the Barre Town Board of Civil Authority was held at the Municipal Building, Selectboard meeting room, in Lower Websterville on Wednesday, October 29, 2014, 6:30 p.m. for the purpose of updating the Barre Town Checklist for the May 13, 2014 Annual Election of Officers and Australian Ballot Voting.

The following members were in attendance: Chair Virginia Poplawski, Town Clerk-Treasurer Donna J. Kelty, Jeff Blow, Gordon Booth, Paul Malone, Irene Haskell, JP Isabelle, Robert LaClair, Caroline Pellon, Roland Tessier, Christopher Violette, Tom White, R. Lee Walther, and Sheila Walther.

CALL TO ORDER - The meeting to order at 6:30 p.m.

CHANGES TO THE AGENDA

CHANGES TO THE CHECKLIST

In accordance with VSA Title 17, Chapter 43, Section 2144 (b) the Town Clerk has added 75 applications to the checklist for the period August 21, 2014 through October 29, 2014.

Ackerman, Margaret F.	Anderson, Robert F.	Arnold, Michael Angelo
Attig, Stanford J.	Beaudin, Brenda	Blakeney, Linda S.
Bolus, Margaret M.	Bolus, Robert L.	Braun, Joseph R.
Chouinard, Laurette R.	Copeland, Marla M.	Curtis, Patricia S.
Davis, Antonia N.	Donnelly, Ruth E.	Donnelly, William M.
Doyle, Sandra L.	Duffy, Brittany	Dunn, Jeffrey L.
Ford, Amanda L.	Gacetta, Betty R.	Garand, Connor A.
Hall, Tammy L.	Harding, Mariah H.	Heath, Burton G.
Hepinstall, Donna	Hook, Heidi M.	Hotaling, Frank E.
Hotaling, Renee A.	Isabelle, Bernard B.	Jancaitis, Gregory A.
Jancaitis, Jacqueline M.	Kirkpatrick, Daniel R.	Lamorey, Stephen R.
Litchfield, Charlie M.	Lynde, Debra	Macura, Joshua J.
Magoon, Brent T.	Matchus, John	McCarron, Mallie E.
McHugh, John R.	Mentzer, Heather A.	Moran, Kyle S.
Moreau, Daniel Russell	Murphy, Sean R.	Noury Christopher
Nova, Adrien Alexander	O'Neill, Christine K.	O'Neill, Joyce F.
Perkins, Bryan R.	Perry, Lori L.	Plant, Deborah J.
Poirier, Gail A.	Reed, Aaron	Roberge, James L.
Robertson, Wesley J. Sr.	Robtoy, Adam W.	Robtoy, Mary C.
Rouleau, Rebecca F.	Salvador, Catherine C.	Savor, Gowri B.
Schoolcraft, Carmen L.	Sorrell, Cindy	Stone, Bridget A.
Uttero, Judy Ann	Vasseur, Ashley N.	Vaughan, Marc W.
Vorce, Kade P.	Vorce, Kathy L.	Withrow, Daniel W.
Withrow, Emily E.	Yates, Linda J.	Zigmann, Gary J.
Badeau, Renee D.	Bassett, Barbara J.	Bassett, Claudette O.

On a motion by Irene Haskell, seconded by Gordon Booth, the Board of Civil Authority voted unanimously to delete the following 61 names due to death, duplicate records, by applicant, and purge request.

Aja, Joseph A.	Armstrong, Mellissa S.	Arruda, Mona L.
Baldwin, Paula N.	Baldwin, Zachary P.	Baskette, George
Beltrami, Christopher	Beltrami, Patricia	Bigras, Kathleen
Blodgett, Edward L.	Booth, Kyle N.	Bradfield, Frances J.

BOARD OF CIVIL AUTHORITY MEETING OF October 29, 2014 continued:

Brake, Jason R.	Brake, Jennifer L.	Brand, Rosemary A.
Buswell, Roy L.	Buttura, Nancy L.	Calhoun, Matt A.
Carlyle, Robert E.	Carlyle, Sarah J.	Chouinard, Lauren S.
Chouinard, Trym R.	Clark, Tanya L.	Collins, Valerie P.
Cumming, Edith G.	Daniels, L. James	Dexter, Perley B.
Dukette, Richard E.	Fish, Marion B.	Flink, Janet
Foti, Joseph W.	Gay, William	George, Gordon R.
Gilbert, Kevin E.	Gilbert, Laurie A.	Graves, Barbara A.
Heitzman, Eliza G.	Holt, Morris W.	Johnson, Karl S.
Kamont, Carrie A.	Kennedy, Lorraine	Levine, Jeremy B.
Lewis, Michael S.	Malcolm, Scott H.	Milanese, Doris J.
Moreau, Emily S.	Paquet, Priscilla	Relation, Edward F.
Renaud, Ryan M.	Sabens, Joyce	Salvador, John A.
Sassone, Vincent	Smith, Barbara P.	Snyder, Tresea D.
Songhurst, karen E.	Taylor, William L.	Trepanier, Aslin M.
Villa, Ramon	Whitney, Gavin S.	Wright, Jamie L.
Boudreault, Jennifer		

APPOINT JPs TO CARRY SICK BALLOTS

The consensus of those present is to appoint Chris Violette and Irene Haskell to carry sick ballots on November 4, 2014 and appoint Gordon Booth and Caroline Pellon as alternates.

DISCUSS DRAFT LETTER REGARDING ASSESSOR TAX GRIEVANCE EVIDENCE

At the September 24th meeting the Board of Civil Authority directed the Town Clerk to draft a letter to the Assessor regarding Tax Grievance hearing presentation of evidence. The draft was distributed via email prior to the meeting for the review and comments. During a brief email discussion there was also a thought that the letter should be directed to the Selectboard and copied to the Assessor. The Board was presented with this draft letter during this meeting.

On a motion by Irene Haskell, seconded by Rob LaClair, the Board of Civil Authority voted unanimously to approve the Town Clerk's letter addressed to the Barre Selectboard regarding the request to have the Assessor be required to provide his written evidence to the Town Clerk 5 business days prior to a tax grievance hearing.

During the discussion it was noted the Assessor is a contracted individual hired by the Selectboard. The Selectboard upon receipt of the letter can direct the Manager to speak with Assessor regarding this issue.

DISCUSS OPEN METING LAW AND USE OF EMAIL

The Town Clerk was looking for direction as to how the BCA would like to learn about this topic. Consensus is the Clerk will contact VLCT to come and do a presentation on a Wednesday evening in April 2015 (preferably the 1st or 4th).

OTHER BUSINESS

The next meeting will be Wednesday, January 21, 2015, 6:30 p.m. for an Abatement Meeting. It is imperative we have a quorum which is 12. Charter states members include JPs, Selectboard, Treasurer, and Assessor which = 22 members. The Clerk needs to know who will not be available for the January through April meetings. Please let her know in writing.

**BOARD OF CIVIL AUTHORITY MEETING OF October 29, 2014 continued:
ADJOURN**

On a motion by Rob LaClair, seconded by JP Isabelle, the Board of Civil Authority voted unanimously to adjourn at 6:38 p.m.

The minutes as taken by Town Clerk-Treasurer, Donna J. Kelty