

BARRE TOWN CEMETERY COMMISSION
AGENDA FOR MAY 28, 2014 MEETING
AT 6:30 P.M. AT THE TOWN CLERK'S OFFICE

Call to order:

APPROVAL OF MINUTES

Approve Minutes of April 23, 2014 meeting

QUARTERLY BUDGET REPORT

RECEIVE GUESTS

SEXTON REPORT

APPROVAL OF DEEDS AND MONUMENTS

- A. Deeds:[Name Cemetery Section Lot No. Size]
- B. Niche reservation: [Name Columbarium No. Side Niche No.]
- C. Monuments:[Name Cemetery Section Lot No.]

OLD BUSINESS

- A. Computerizing cemetery records (Harrington)
- B. Cemetery rules and regulations re-write (Miller or Garceau)
Remember to read and mark – up the first five sections of the existing rules.
- C. Work order system for use by sexton (sales, openings, etc for recordkeeping) (All)
- D. Jeff Martel and monument replacement (Garceau)

NEW BUSINESS

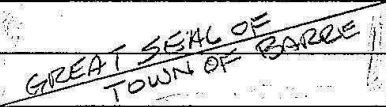
- A.
- B.
- C.

NEXT MEETING

Next meeting set for: 25 June 2014 at 6:30 p.m.
Place: Town Offices in Websterville

MOTION TO ADJOURN

BARRE TOWN CEMETERY COMMISSION
 AGENDA FOR MAY 28, 2014 MEETING
 AT 6:30 P.M. AT THE TOWN CLERK'S OFFICE

		BARRE TOWN CEMETERY DEPT ADDRESS ADDRESS SEXTON							
	WORK ORDER	NUMBER							
	REQUESTED BY: LOT OWNER / AUTHORIZED REPRESENTATIVE								
	ADDRESS	TELEPHONE							
	DATE OF REQUEST	DATE PERFORMED							
	CEMETERY	SECTION LOT #							
	LOT/NICHE SALES	INSTALL FOUNDATION							
	CEM/SECT/LOT/NICHE	COMMISSION APPROVED YES NO							
	SIZE	SIZE IN CU. FT.							
	FEE	FEE							
	DEED								
	MAP/SCHEMATIC UPDATE								
	OPEN GRAVE	INSTALL CORNER POSTS							
	<div style="border: 1px solid black; padding: 2px; display: inline-block;">HEADSTONE</div>	LOT SIZE							
	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>								DELIVERED TO SEXTON
		FEE							
	MARK GRAVE - COVER BOX WITH "X"								
	SHOW LOCATION OF CREMAINS WITH "C"								
	OPEN NICHE	INSCRIPTION							
	FEE	CONTRACTOR							
	MAP/SCHEMATIC UPDATE	MONUMENT							
	COVER OUT FOR INSCRIPTION								
	COVER RETURNED								
	PAPER TRAIL								
	TOWN CLERK	TOWN MANAGER SEXTON'S FILE							