

BARRE TOWN CEMETERY COMMISSION  
MINUTES FOR MAY 28, 2014 MEETING  
AT 6:30 P.M. AT THE TOWN CLERK'S OFFICE

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CALL TO ORDER

The meeting of the commission began at 6:30 p.m.

ROLL CALL

Commission members: Alan Garceau, Robert Pellon, Norman Coates, and Dwight Harrington attended. Town Manager Carl Rogers and sexton Tim Brick attended as well.

APPROVAL OF MINUTES

Motion by Mr. Garceau, seconded by Mr. Coates to accept the minutes of the commission meeting held 23 April 2014 as written. With no further discussion, the motion carried on a voice vote.

QUARTERLY BUDGET REPORT

Town Manager Rogers did not provide a budget update this meeting. He did report that commission member Coates had been reappointed by the select board.

RECEIVE GUESTS

Mr. Bill Wolf attended and presented a copy of the proposed marker for his lot in Wilson. The commission reviewed and approved the drawing.

SEXTON REPORT

Mr. Brick reported the new bench had been placed in the columbaria area and the replacement stone for Carter had been set. He asked about cleaning the columbaria units, the commission determined it to be a town function as the town retained the ownership of the structure while niche owners had claim to the space within the niche. Some stains and discoloration have started to form near the bottoms of the structures.

APPROVAL OF DEEDS AND MONUMENTS

- A. Deeds: Eleanor R. Gaudette, Wilson, North, Lot 62w, 8 x 10.  
William H. Wolfe, Wilson, Section G, Lot 125a, 4 x 10.
- B. Niche reservation: None this meeting.
- C. Monuments: Eleanor R. Gaudette, monument not approved as it did not meet the size requirements for the 2-grave lot.  
William H. Wolfe, approved.

OLD BUSINESS

- A. Mr. Harrington gave an update on the data collection for the schematic maps. He reported progress on measuring the lots in the cemetery, updating schematics, and comparing with deed information. A few discrepancies have surfaced and will be review prior to finalizing the schematics.
- B. The Commission began its review of the existing cemetery rules as marked up by Mr. Miller. Section 1, definitions, would be rearranged into alphabetical order and a few definitions added. Section 2 would be changed per Mr. Miller's recommendations. In Section 3, the 24 hour notice period to notify the sexton of upcoming work would be extended to 48 hours. Sections 4 and 5 would remain as is. The commission would review Sections 6 through 13 for discussion at the June meeting. A determination would be needed to find the best way to feed changes to Mr. Miller for his final version of the rules. A review of cemetery fees would also be accomplished by the commission prior to the next cemetery budget request.

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C. The Commission discussed the proposed work order with Sexton Brick and Manager Rogers. The town already has a work order system keyed to various accounts within the town financial system. Mr. Brick said he thought the system worked well and the commission proposed work order would be revised into a data collection document instead. Members proposed several changes and additions and discussed where the documents would be stored.

D. Mr. Garceau reported on conversations with Mr. Jeff Martel of GIV. Further discussions would be necessary as a significant price difference has come up between the use of marble and granite, granite being less expensive. The commission deemed the substitution of granite for the less durable marble tablets as acceptable. More discussions with Mr. Martel will take place, Town Manager Rogers will look into whether or not the commission currently has discretionary funds available in this year's budget to begin replacements.

NEW BUSINESS

A. The commission reviewed a letter from Ms. Thelma Crawford Carpenter concerning the burial of cremains in her parent's lot. [North section, Lot 59e.] Her sister had requested to have her ashes placed in the lot, her parents have both been buried in the 2-grave lot. Cemetery rules allow the placement of cremains in a grave along with a full burial. On a motion made by Mr. Pellon and seconded by Mr. Garceau, the commission voted to request another letter from Ms. Carpenter stating she is the sole owner of the lot as her parents are deceased and thus has the right to place the cremains in the lot. Should she have siblings, they would have to agree in writing to the use of the lot for the cremains. All signatures by Ms. Carpenter and any siblings would have to be notarized. Mr. Rogers will write the letter to Ms. Carpenter with the commission's request. Ms. Carpenter's final statement would be left with the town clerk for delivery to the commission and would be subject to review by the town attorney.

NEXT MEETING

Next meeting set for: 25 June 2014 at 6:30 p.m.  
Place: Town Offices in Websterville

MOTION TO ADJOURN

Motion by Mr. Coates to adjourn, seconded by Mr. Garceau. With no further discussion, the motion carried and the meeting adjourned at 8:35 p.m.

Respectfully submitted, Dwight D. Harrington, Chairman