

**BARRE TOWN CEMETERY COMMISSION
MINUTES OF APRIL 22, 2015 MEETING
AT 6:30 P.M. AT THE TOWN CLERK'S OFFICE**

CALL TO ORDER

The meeting of the commission began at 6:30 P.M.

ROLL CALL

Commission members: Alan Garceau, Norman Coates, Robert Pellon and Merle Miller attended. Dwight Coffrin, newly hired Cemetery Sexton, and Town Manager Carl Rogers also attended. Also present were Brenda Zampiere, Alfred Blakeney and Doug Fuller.

ADDITIONS AND CORRECTIONS TO THE AGENDA

Brenda Zampiere - monument request for Maplewood Cemetery.

Finck - request to remove Cremaains from columbaria niche.

Kenneth Blanchard - request to convey interest in grave lot to daughter.

APPROVAL OF MINUTES

Motion by Mr. Coates, seconded by Mr. Pellon to accept the minutes of the commission meeting held November 19, 2014 as written. With no further discussion, the motion was carried on a voice vote.

WELCOME NEW SEXTON

Dwight Coffrin was introduced as the new Sexton for the Barre Town Cemetery department.

QUARTERLY BUDGET REPORT

Town Manager Rogers presented data through the end of March. The data showed the budget in good standing with three months remaining in this fiscal year.

RECEIVE GUESTS

Doug Fuller - purchased a lot at Maplewood and had requested some items be taken care of (corner posts set and some brush removed). Request was to past sexton (T. Brick) who had not completed items prior to leaving job. Commission assured him items would be taken care of ASAP within current workload opening cemeteries. Mr. Fuller will be notified when work is completed.

Brenda Zampiere, Alfred Blakeney - Discussion on what would be allowed to be placed on lot for grass markers. Request was for two separate grass markers instead of an upright monument and a grass marker. Regulation 20.01 only allows for one per lot. After some discussion and suggestions one of the options seemed workable and they will contact the manufacturer and present a drawing of the marker to the Commission for approval.

SEXTON REPORT

Dwight is making the rounds with assistant manager Dorsett to look over and discuss work duties as he is newly hired. He handed out work forms that he used in his duties as Sexton in a neighboring city. We had some discussion about the content of the forms and will review at next month's meeting. Rogers will get the town attorney's input regarding the form.

APPROVAL OF DEEDS AND MONUMENT DESIGNS

None presented

OLD BUSINESS

- A. Computerizing cemetery records – A CD of files for 2015 delivered to the Town Clerk for the town webpage. There are a few final revisions to be made to the schematics at Wilson and the new layout for Maplewood we come up with this season. Also, updates to the spreadsheets and veterans' information will be needed to keep the data current. Many thanks to Mike Jarvis of Flags For Veterans for his assistance in keeping up with our veterans.
- B. Updates to price list for cemetery lots, niches, and services. Commission members will review the data collected and handed out during this meeting. At the May meeting the Commission will discuss if any changes are needed.
- C. Final design layout for Maplewood Cemetery. This was discussed and commissions will wait until May meeting to decide if a SPECIAL meeting is warranted. Members asked to review maps and have questions/ideas ready for May meeting.
- D. Gravestone replacement project. Alan will head the replacement project along with the two Dwights. Will wait until May meeting to insure the budget monies requested for this project is approved at the May town budget vote.
- E. Linton lot sale (G-200, 7x10). Sale will be a private one if it takes place. Deed/recording fees may be due if a sale ever takes place.

NEW BUSINESS

- A. Finck request – A request was made by the Finck family to allow the cremains of Ruth E. Finck be disinterred from a columbarium niche, taken to the Hooker Whitcomb Funeral Home and, per the wishes of Ruth and Kenneth Finck, to be combined with the ashes of her recently deceased husband (Kenneth), and re-interment to take place at a later date. After some discussion a motion was made by Miller, seconded by Coates to allow this to take place between the Sexton and representative of Hooker Whitcomb Funeral Home. Advance notice to be given that a Niche Opening Fee of \$100.00 would be applied each time, for a total of \$200.00. Also, the ashes once in the possession of the representative are their responsibility. The motion was approved by a vote of 4-0.
- B. Kenneth Blanchard – A request that he be allowed to transfer his ownership right to be buried in a family plot be transferred to his daughter. The commission decided more information is required before the matter can be acted upon. Town Manager will contact the daughter, Ellen Blanchard.

NEXT MEETING

Next meeting set for May 27, 2015 at 6:30 P.M. at the Town Offices in Websterville, Vermont.

MOTION TO ADJOURN

Motion to adjourn by Coates, seconded by Pellon. With no further discussion, the motion carried and the meeting adjourned at 8:23 P.M.

Respectfully submitted, Alan B. Garceau, Co-chairman