

BARRE TOWN CEMETERY COMMISSION
MINUTES FOR AUGUST 26, 2015 MEETING
6:30 P.M., BARRE TOWN MUNICIPAL OFFICE

CALL TO ORDER

Call to order at the town offices at 6:34 p.m.

ROLL CALL

Commission members: Alan Garceau, Norman Coates, Robert Benoit, and Dwight Harrington attended. Town Manager Carl Rogers and assistant Elaine Wang, and sexton Dwight Coffrin also attended.

AGENDA CHANGES - ADDITIONS

None this month.

APPROVAL OF MINUTES

Mr. Coates made a motion, seconded by Mr. Harrington to approve the minutes of the July 22 meeting as written. With no further discussion, the motion carried on a voice vote.

QUARTERLY BUDGET REPORT

None this month.

RECEIVE GUESTS

Sylvia Relation and Eric Relation. Mrs. Relation brought in the shop drawing for her family's lot and asked the board to approve the design. The monument meets the cemetery rules; commissioners signed off on the design and returned the drawing to Mrs. Relation. They will work with the sexton to have the foundation installed.

SEXTON REPORT

No specific details this meeting.

APPROVAL OF DEEDS AND MONUMENTS

- A. Deeds: None this meeting
- B. Niche reservation: Edward Bogni, Col. 4, Side B, Niche 14 (Pruneau-Polli)
- C. Monuments: Daniel Boyce: Wilson, East, Lot 43
Relation: Wilson, New A, Lot 68
Johnson, David Jr.: Wilson, Section A, Lot 2
Ranieri, Marlene D.: Wilson, Section D, Lot 7
Wood, Duane L.:
Wood, Kinney Evangeline:

Markers for Lisa L. Namiot and Wayne H. Burke tabled until it can be determined if their lot is two single graves or one, two-grave lot. (Wilson, North, Lot 30w) The determination would have an effect on how the monument rules are applied to the lot.

- D. Niche covers: None this meeting

OLD BUSINESS

- A. Mr. Harrington briefed the commission he had not made any significant progress, but is updating the records as he finds them.
- B. Mr. Rogers reported the re-wording of the niche cover regulations was still in progress.

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- C. Mr. Harrington stated he intended to temporarily mark the corners of the large grave areas boxed out in the design to ensure the plan worked in the field. As the new layouts are being done on schematics rather than on a survey, the sections should be checked before final corner pins are installed. Mr. Coffrin would pin the corners with metal rods or markers capable of recovery with a metal detector. The group discussed several ways to obtain the pins, from making them from scrap metal to purchasing pins especially made for that purpose.
- D. Mr. Coffrin and the town attorney have finished the review of the proposed work form. The body of the form is acceptable; the only changes needed would be in the titles, headers, and names of the cemetery. Mr. Coffrin will work with the town staff to create an updated version of the form to include the Barre Town logo. The attorney suggested a line of text to be included in the cemetery rules to further clarify the form and the guarantee period. The commission will add the sentence at the end of section 19.01 of the rules; Mr. Rogers will provide a new page for the September meeting so the commission can officially adopt the re-written section. Mr. Coffrin will bring the completed revised work form to the September meeting so it can be approved by the commission for use by the cemetery sexton.
- E. Mr. Garceau, Mr. Coffrin, and Mr. Harrington met in the cemetery to discuss the broken stones during the month of August. They discussed squaring off stones still readable and resetting them in the ground, refurbishing existing foundations for the setting of replacement tablets, and general repairs that could be done without remanufacturing the monuments. At this commission meeting, Mr. Harrington distributed a preliminary list of replacements ready to be ordered, he had nine of the eleven names completed. More work on the final list will continue and all the names will be on a single list for submission to Mr. Martel.
- F. Ms. Wang, Special Projects Assistant to the Town Manager, attended the meeting to collect some background information to help her prepare the grant application for the fence repair at Maplewood; the application is due on October 5. She outlined the sections of the application and the weight each section carried in the final review by the granting authority. Mr. Harrington distributed copies of an article he prepared concerning the history of the fence at Maplewood, he would also supply copies of other history files he has concerning Maplewood to Ms. Wang.

The main categories of questions included the need for preservation, the benefit to the public, and details of the work to be done. Questions that will need answers include whether or not the fence is the original installed, what repairs and additions have been made in the past, how does preservation work benefit the public, is there community support for the project, is there a detailed budget for the work, and would the commission accept a partial award. Mr. Rogers suggested adding a budget item for next year's budget to supplement any grant received. Mr. Garceau asked if the commission could turn down the grant if no other money could be found. Several members of the commission will provide answers to Ms. Wang along with technical expertise in methods and materials to be used in the repairs.

NEW BUSINESS

- A. The commission discussed providing its volunteer labor to brush out the area along the north and west edges of the Maplewood Cemetery to expose an old granite post and wire fence that runs along the property lines. They discussed doing the work on a Friday; the town would provide a truck to haul away the cut brush. The lilac bushes would also be trimmed down and the area beneath a maple tree brushed out as well. More details to come.

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AROUND THE TABLE DISCUSSIONS

The commission complimented Mr. Coffrin on the work done on the Wilson Cemetery flag pole. Mr. Garceau stated the flag should be either a 5 ft x 8 ft or a 6 ft x 10 ft and the existing small flag would need to be replaced. The larger flag would be a better proportional fit to the height of the pole and match rules used to size flags to their poles. Mr. Coffrin will work with the town to obtain the larger flag.

NEXT MEETING

Next meeting set for: 23 September 2015 at 6:30 p.m.

Place: Room 3, Barre Town Municipal Office, Websterville.

MOTION TO ADJOURN

Mr. Coates made a motion, seconded by Mr. Harrington, to adjourn. The motion carried on a voice vote and the meeting adjourned at 8:01 p.m.

Respectfully submitted for Alan Garceau, Chairman
by Dwight D. Harrington, recorder