

BARRE TOWN CEMETERY COMMISSION
MINUTES FOR AUGUST 23, 2017 MEETING
6:30 P.M., BARRE TOWN MUNICIPAL OFFICE

CALL TO ORDER

Call to order at the town offices at 6:30 p.m.

ROLL CALL

Commission members: Alan Garceau, Merle Miller, Robert Benoit, Norman Coates, and Dwight Harrington attended. Carl Rogers, town manager, Elaine Wang, assistant manager, and sexton Dwight Coffrin also attended.

AGENDA CHANGES - ADDITIONS

Details: Kreis deed, Proteau niche cover, and Crowther monument to be reviewed.

APPROVAL OF THE AGENDA

Mr. Coates made a motion, seconded by Mr. Miller, to approve the agenda as presented. With no further discussion, the motion carried on a voice vote.

APPROVAL OF MINUTES

Mr. Miller made a motion, seconded by Mr. Coates, to approve the minutes of the July 26, 2017 meeting as written. With no further discussion, the motion carried on a voice vote.

QUARTERLY BUDGET REPORT

None this month.

RECEIVE GUESTS

Mr. William Crowther, owner of Lot 191, a two-grave lot in section G of Wilson Cemetery. He proposed having two burials in one grave, a cremation and a full burial, and requested the other grave be reserved for his children or grandchildren should they wish to use it. He had not yet had the information included in his will. Mr. Crowther asked the commission to put a statement in the meeting minutes allowing this arrangement. Mr. Coates made a motion to allow Mr. Crowther to use one grave for he and his wife and to reserve the other for use by his children or grandchildren. Mr. Garceau seconded the motion and with no further discussion, the motion passed. The sexton will store a copy of the minutes with the cemetery card file and Mr. Crowther requested a paper copy of the minutes be delivered to him via US mail.

SEXTON REPORT

Mr. Coffrin told the commission he had sold a single grave lot from the newly designated area in the North Section to Robbins. The crew had been mowing and trimming, applying insect control products to some sections with a large chinch bug population. By next week, they would begin shrub and hedge trimming and also remove downed trees at Maplewood Cemetery.

APPROVAL OF DEEDS AND MONUMENTS

- A. Deeds: Erwin Kreis and Shirley Van Arsdale-Kreis, Lot 132, North Section, Wilson, 10x7

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- B. Niche reservation: None this meeting.
- C. Monuments: William C. and Anna M. Crowther, Wilson, Section G, Lot 191, approved.
- D. Niche covers: Michael B. and Colette G. Proteau, [Col. 4, Side B, Niche 15] approved.

OLD BUSINESS

- A. Susanna Scott gravestone placement: The final location of the monument has been staked in the Sherman lot by Mr. Harrington and Mr. Coffrin. Mr. Coffrin stated the monument had been squared up by Spruce Mountain Granites and is ready for placement. Also, Mr. Harrington and Mr. Coffrin met Jeremy Farnham at the cemetery to discuss the placement of a canopy to be used during the event. They selected a 20' x 30' canopy to be erected on the morning of 9 September, the cost will be \$200. Mr. Miller has agreed to serve as the emcee for the event. He also stated he could not obtain the battery powered sound system, Mr. Rogers said the town had an electric podium and speaker that could be run by plugging it into a vehicle for our use. The town will also furnish 36 chairs. Mr. Rogers reviewed the press release and the town will send them out on Monday, 28 August to the Times-Argus, Washington World, WCAX, WPTZ, and WVNY. The commission also discussed meeting at the cemetery at noon on 9 September for setup and a final strategy session prior to the event.
- B. Creation of single grave lots: pending final approval of the Wilson Cemetery schematics, Mr. Harrington made a motion to allow the sexton to sell single grave lots in the North Section as laid out on the Wilson schematics, pages 6 of 14 and 7 of 14, as presented to the commission during the 26 July 2017 meeting. Mr. Garceau seconded the motion and with no further discussion, the motion carried on a voice vote.
- C. Adoption of West Hill Cemetery schematic map: The commission had been given a schematic to review between the July and August meetings and asked to make suggestions for improvements, corrections, or additions to the drawing. Other than the few comments from the July meeting, no further modifications were offered. Mr. Harrington would finalize the drawing and prepare the electronic files and the commission will consider adopting the West Hill Cemetery schematic at the September meeting.
- D. Review of the Maplewood Cemetery schematics: Mr. Harrington distributed copies of the Maplewood Cemetery schematics to the commission for their review during the period before the September meeting. He asked the members to review the schematics and make suggestions for improvements, corrections, or additions to the drawings. He also gave a brief description of the process for revising and re-adopting the official schematics. Mr. Rogers suggested posting a notice in an upcoming town newsletter concerning the lots set aside at Maplewood for families to bring their own columbarium monuments.
- E. Bulk trash day, 16 September 2017: Mr. Miller had two cemetery photos mounted on a foam core board to be displayed at the bulk trash day sponsored by the cemetery commission. Mr. Harrington presented a one-page handout featuring photos and a few captions that would be handed out to patrons as they entered the bulk trash day collection line. Mr. Miller suggested adding a sentence explaining that the cemetery special projects are for work not covered by the perpetual care fund which only takes care of the cemetery lots. Mr. Harrington will send a pdf to Mr. Rogers for printing the handouts.

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NEW BUSINESS

- A. None this meeting.

AROUND THE TABLE DISCUSSIONS

- A. Ms. Wang explained that the town had been contacted by an author for a Michigan magazine. The author is preparing an article on the Page Fence Company, the manufacturer of the fence at the Maplewood Cemetery. The town furnished her with photos of the arched gate at Maplewood, the author will furnish the town with a copy of the finished article. She offered no timeframe for completion of her article.

NEXT MEETING

Next meeting set for: 27 September 2017 at 6:30 p.m.

Place: Room 3, Barre Town Municipal Office, Websterville.

MOTION TO ADJOURN

Mr. Miller made a motion to adjourn, seconded by Mr. Coates. The motion carried on a voice vote and the meeting adjourned at 7:22 p.m.

Respectfully submitted on behalf of Alan Garceau, Chairman
by Dwight D. Harrington, recorder