

BARRE TOWN CEMETERY COMMISSION
MINUTES FOR JUNE 27, 2018 MEETING
6:30 P.M., BARRE TOWN MUNICIPAL OFFICE

CALL TO ORDER

Call to order at the town offices at 6:30 p.m.

ROLL CALL

Commission members: Alan Garceau, Norman Coates, Robert Benoit, and Dwight Harrington attended. Carl Rogers, town manager, and sexton Dwight Coffrin also attended.

AGENDA CHANGES - ADDITIONS

Details: Mr. Harrington added an item to hold the annual elections for the commission.

APPROVAL OF THE AGENDA

Mr. Coates made a motion, seconded by Mr. Garceau, to approve the agenda as presented. With no further discussion, the motion carried on a voice vote.

APPROVAL OF MINUTES

Mr. Garceau made a motion, seconded by Mr. Coates, to approve the minutes of the May 23, 2018 meeting as written. With no further discussion, the motion carried on a voice vote.

QUARTERLY BUDGET REPORT

None this month.

RECEIVE GUESTS

None this meeting.

SEXTON REPORT

Mr. Coffrin reported the crew had done nine interments during the months of May and June and a total of 19 for the 2017/2018 fiscal year. Of those 19, ten were cremains, the other nine full interments. The crew had been mowing and trimming the cemeteries, but the lack of rain had recently interfered with the work. The two granite posts on the Websterville Road side of the Wilson Cemetery have been reset and made upright, and the two wood posts in the same area have been reset and painted. New bolts have been installed for attaching the cables.

The Ford family made an inquiry as to the maximum size monument they can have on their 24-foot wide cemetery lot. As the cemetery rules allow a monument to cover two thirds of the width of the lot, the base for the monument could be as wide as 16 feet. The die would be a bit smaller. Mr. Coffrin will remind the family that any monument will have to have the approval of the commission through the normal submittal process regardless of the size.

APPROVAL OF DEEDS AND MONUMENTS

- A. Deeds: Daniel and Caroline Newhall, Lot 135, New B, Wilson, 10 x 8.
- B. Niche reservation: none this meeting.
- C. Monuments: Deborah Lamoy, Lot 459a, Section New A, Wilson Cemetery
Walter Morse, Lot 462-463n, Section New A, Wilson Cemetery
- D. Niche covers: none this meeting.

OLD BUSINESS

- A. The adoption of the Maplewood Cemetery schematic maps: Mr. Harrington said the item is on the agenda as a place holder, the schematics could not be approved until the commission adopted the special rules for the 8ft x 8ft lots at Maplewood.
- B. Special rules for 8ft x 8ft at Maplewood. Mr. Harrington presented a draft set of rules to the commission concerning the private columbaria lots at Maplewood written as a separate section, 18a, Privately Owned Columbarium Regulations. He asked the commission members to review the rules during the month and bring questions and discussion items to the next meeting.

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- C. 2018 gravestone replacements. Mr. Harrington distributed a handout containing eight suggested monuments that could be replaced. The package included a schematic layout of the Old Yard 3 and Old Yard 4 sections at Wilson Cemetery and another for the West Section at Maplewood. He asked the commission members to visit the cemeteries and look at the broken stones in their context among the other monuments in the area. Each member would select five monuments they thought should be replaced this fiscal year along with one alternate from among the eight proposed in the handout.
- D. Lighting of cemetery flags. Mr. Coffrin presented two options for the lighting. Each attaches to the pole with straps and is mounted just below the flag and pointed upward. The light would generate 120 lumens and be solar powered. Each unit would cost either \$145 or \$205. After the commission reviewed the catalog information for each light, Mr. Garceau made a motion to purchase two lights, one for the flag pole at Wilson Cemetery and the other for Maplewood, at \$205 each. Mr. Coates seconded the motion and with no further discussions, the motion carried on a voice vote.
- E. Status of the conflict of interest discussions for Barre Town. Mr. Rogers reported discussions have not begun as two of the town's boards had not selected delegates. As soon as the entire panel had been put together, discussions would be scheduled and commence.
- F. Fireproof file cabinet for the cemetery office. Mr. Coffrin said he had been researching the cabinets and found them to be very expensive. Elaine Wang, assistant manager, would be contacting the state of Vermont's surplus program to see if a fireproof box or cabinet might be available.

NEW BUSINESS

- A. The commission held its annual elections as this meeting is the last for the current fiscal year. Mr. Coates made a motion to elect Mr. Garceau as the chair, Mr. Harrington as the recorder, and agreed to become the vice-chair of the commission. Mr. Harrington seconded the motion and with no further discussions, the motion carried on a voice vote.

AROUND THE TABLE DISCUSSIONS

The commission and the town manager held a brief discussion concerning the lack of response to the recruitment efforts to fill the vacant seat on the cemetery commission. Mr. Rogers said no one had responded to the ads, to the article in the town newsletter, or as posted on Front Porch Forum

Mr. Garceau complemented Mr. Coffrin and the cemetery crew for the appearance of the town cemeteries. The other commissioners agreed, thank you to Mr. Coffrin and the crew for their excellent work.

NEXT MEETING

Next meeting set for: 25 July 2018 at 6:30 p.m.
Place: Room 3, Barre Town Municipal Office, Websterville.

MOTION TO ADJOURN

Mr. Coates made a motion to adjourn, seconded by Mr. Harrington. The motion carried on a voice vote and the meeting adjourned at 7:06 p.m.

Respectfully submitted on behalf of Alan Garceau, Chairman
by Dwight D. Harrington, recorder