

Barre Town Recreation Board
Wednesday, November 4, 2009
(Municipal Building)
6:30 p.m.
Agenda

1. Call to order.
2. Approve minutes of the October 7, 2009 meeting.
3. Guests.
4. Review budget report.
5. Approve use of facilities (if needed).
6. Old business:
 - a) Ledge Drive Playground Initiative (WCMH meeting).
 - b) International Day of Climate Action.
 - c) Barre Heritage Festival.
7. New business:
 - a) East Barre playground brick reimbursement.
 - b) Report on Barre Community Baseball (status of little league funding).
 - c) Scoreboard (cost and funding).
 - d) Appoint new Secretary.
 - e) Swing set purchase.
 - f) Budget considerations:
 - East Barre playground landscaping.
 - Fencing materials for Upper Websterville and East Barre Playground.
 - Field lighting (softball field, change lights and attachment arm).
 - Skate park maintenance.
 - Programs (i.e. swimming lesson reimbursements, StoryWalk).
8. Round the table.
9. Next meeting.
10. Adjourn.

Recreation Agenda Notes

November 4, 2009

I. Old Business.

a) Ledge Drive Playground Initiative (WCMH meeting): Brief update. What progress has been made in regard to meeting with WCMH? Is there desire to pursue other opportunities? Ron Lyon of Dubois & King has been updated with progress. Consider how you would like this project to play out over the next couple of months. What is your plan of action?

Recommendation/ Action: No action needed.

b) International Day of Climate Action: In a report received by coordinator, George Plumb, this event went well. The four surrounding communities (Berlin, Barre Town, Barre City, and Montpelier) signed on as sponsoring communities. 50 participants cycled along the Barre Montpelier Road to raise awareness about emissions and the environment.

Recommendation/ Action: For your information.

c) Barre Heritage Festival: The Barre Heritage Festival was discussed last meeting. Have Board members been recruiting members to join the Heritage Committee? The point of this agenda item is to provide more clarity of the Board's intentions for committee recruitment. This is an opportunity to discuss the Board's role in this matter.

Recommendation/ Action: Make a motion supporting or denying this process.

II. New Business.

a) East Barre playground brick reimbursement: In our discussion last week about the East Barre playground brick walkway project a request was brought fourth on Kathy Pelletier's behalf. She asked that the Board consider contributing to the cost of the filler bricks she bought for the walkway. You asked that I look into this to determine if there is money in the budget. The total cost of the filler bricks was \$1,000. Keep in mind that the Town did donate labor, materials, and equipment to see this project completed and that the filler bricks were not initially part of the plan. If the Board chooses to reimburse Kathy for a portion of the bricks the funding might come from either the supplies and expenses account (#011.462.326) or the capital improvement account (011.462.450). First, you need to consider if you will reimburse Kathy, Second, you need to determine the proportion. At the last meeting the Board mentioned splitting the cost 50/50. You could reimburse Kathy. However, it might be at the cost of another budget item.

Recommendation/ Action: Make a motion approving or denying this request. In the instance of approval state the contribution amount in the motion.

b) Report on Barre Community Baseball (status of little league funding): When discussing the budget last meeting there was an inquiry made about who maintains and operates the little league fields. It was mentioned that Barre Community Baseball takes care of them. You asked me to find out the status of the little league fund. Barre Community baseball and the little league fund are not a function of the Barre Town Board of Recreation. Barre Community Baseball is responsible for up keep and maintenance of the little league fields.

Recommendation/ Action: No action needed, for your information only.

c) Scoreboard (cost and funding): The existing scoreboards for the softball field and the baseball field are 5X10 and 8X12 respectively. Depending on size and options scoreboards can range anywhere from \$1,895-\$8,995. Cost variables are size, capability (i.e. wireless operation, display, and detail), and options (i.e. warranty and materials). I will bring a couple catalogs for you to look at so that you can determine which components are most important. As for finding and sponsorship opportunities, I have not been as successful as I thought I might be. Last meeting we discussed sponsorship panels. This seems to be how most organizations are funding their scoreboard needs. Consider who you would like to target for sponsorship and I will see about making some phone calls. You might consider a variety of local, regional, and national vendors for sponsorship. Another option is to develop a budget plan, setting aside a portion of the cost in the budget each year until funding requirements are met. Come to the meeting prepared to discuss your ideas.

Recommendation/ Action: Please discuss and consider options.

d) Appoint new Secretary: Consider appointing a new Secretary to record minutes.

Recommendation/ Action: Adopt a motion appointing a Secretary of the Board of recreation.

e) Swing set purchase: As you know there is \$2,100 for the purchase of a new swing set for the South Barre playground (Wilson Street). I have still yet to find out the status of the Recreation Facilities grant that was applied for in mid September. I have an e-mail into the Department of Building and General Services. In order to get the swing set for the spring you should make an equipment selection. I suggest that you authorize Don Gainey to make a purchase (following grant notification) of the swing set, with the understanding that quality and quantity will be taken into account.

Recommendation/ Action: Make a motion authorizing Don Gainey to make this purchase on behalf of the Recreation Board.

f) Budget considerations:

- East Barre playground landscaping.
- Fencing materials for Upper Websterville and East Barre Playground.
- Field lighting (softball field, change lights and attachment arm).
- Skate park maintenance.
- Programs (i.e. swimming lesson reimbursements, StoryWalk).

Recommendation/ Action: For discussion and consideration, action to follow later.

If you have any questions about the topics on this agenda or otherwise feel free to contact me.

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