

**Barre Town Recreation Board**  
**Wednesday, December 2, 2009**  
**(Municipal Building)**  
**6:30 p.m.**  
**Agenda**

1. Call to order.
2. Approve minutes of the November 11, 2009 meeting.
3. Guests.
4. Review budget report.
5. Approve use of facilities (if needed).
6. Old business:
  - a) Barre Heritage Festival.
  - b) East Barre playground brick reimbursement.
  - c) Scoreboard (cost and funding).
  - d) Swing set purchase.
  - e) Budget considerations:
    - East Barre playground landscaping.
    - Fencing materials for Upper Websterville and East Barre Playground.
    - Field lighting (softball field, change lights and attachment arm).
    - Skate park maintenance.
    - Programs (i.e. swimming lesson reimbursements, StoryWalk).
8. Round the table.
9. Next meeting.
10. Adjourn.

# *Recreation Agenda Notes*

*November 4, 2009*

## I. Old Business.

*a) Barre Heritage Festival:* The Barre Heritage Festival was discussed last meeting. Have Board members been recruiting members to join the Heritage Committee? The point of this agenda item is to provide more clarity of the Board's intentions for committee recruitment. This is an opportunity to discuss the Board's role in this matter. At the last meeting you asked that I put this item back on the agenda and ask Committee Coordinator Kathie Felch to come to the meeting to discuss what you will be recruiting people for.

Recommendation/ Action: For your information, consider what your next steps will be.

*b) East Barre playground brick reimbursement:* In our discussion last week about the East Barre playground brick walkway project a request was brought fourth on Kathy Pelletier's behalf. She asked that the Board consider contributing to the cost of the filler bricks she bought for the walkway. You asked that I look into this to determine if there is money in the budget. The total cost of the filler bricks was \$1,000. Keep in mind that the Town did donate labor, materials, and equipment to see this project completed and that the filler bricks were not initially part of the plan. If the Board chooses to reimburse Kathy for a portion of the bricks the funding might come from either the supplies and expenses account (#011.462.326) or the capital improvement account (011.462.450). First, you need to consider if you will reimburse Kathy, Second, you need to determine the proportion. At the last meeting the Board mentioned splitting the cost 50/50. You could reimburse Kathy. However, it might be at the cost of another budget item.

This item was discussed at the last meeting. Don Gainey is on vacation, so I have been unable to consult with him on the budgetary implications of this item. I would suggest that you review the budget attached with your agenda and come up with a few suggestions. Come to the meeting prepared to discuss.

Recommendation/ Action: Make a motion approving or denying this request. In the instance of approval state the contribution amount in the motion.

*c) Scoreboard (cost and funding):* The existing scoreboards for the softball field and the baseball field are 5X10 and 8X12 respectively. Depending on size and options scoreboards can range anywhere from \$1,895-\$8,995. Cost variables are size, capability (i.e. wireless operation, display, and detail), and options (i.e. warranty and materials). I will bring a couple catalogs for you to look at so that you can determine which components are most important. As for finding and sponsorship opportunities, I have not been as successful as I thought I might be. Last meeting we discussed sponsorship panels. This seems to be how most organizations are funding their scoreboard needs. Consider who you would like to target for sponsorship and I will

see about making some phone calls. You might consider a variety of local, regional, and national vendors for sponsorship. Another option is to develop a budget plan, setting aside a portion of the cost in the budget each year until funding requirements are met. Come to the meeting prepared to discuss your ideas.

**Recommendation/ Action:** Please discuss and consider options.

***d) Swing set purchase:*** As you know there is \$2,100 for the purchase of a new swing set for the South Barre playground (Wilson Street). I have still yet to find out the status of the Recreation Facilities grant that was applied for in mid September. I have an e-mail into the Department of Building and General Services. In order to get the swing set for the spring you should make an equipment selection. I suggest that you authorize Don Gainey to make a purchase (following grant notification) of the swing set, with the understanding that quality and quantity will be taken into account. Last meeting we discussed this item and decided that it warranted further discussion. This is an opportunity for you to discuss options and combinations of equipment for the Wilson Street playground. Consider improvements. How would you like to see the Wilson Street recreation area developed? Come with your thoughts on this matter for discussion.

**Recommendation/ Action:** Consider your options. Make a motion authorizing Don Gainey to make this purchase on behalf of the Recreation Board.

***e) Budget considerations:***

- East Barre playground landscaping.
- Fencing materials for Upper Websterville and East Barre Playground.
- Field lighting (softball field, change lights and attachment arm).
- Skate park maintenance.
- Programs (i.e. swimming lesson reimbursements, StoryWalk).

What are some initiatives or priorities of the Recreation Board? What would you like to see happen in the next budget cycle? If you could name three areas for improvement what would they be? Come prepared to discuss.

**Recommendation/ Action:** For discussion and consideration, action to follow later.

If you have any questions about the topics on this agenda or otherwise feel free to contact me.

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