

**BARRE TOWN SELECTBOARD MEETING AGENDA**  
February 9, 2010

PILOT: Budget Review: (Sewer & Equipment Funds)

6:30 p.m.

1. Call to order 8:00 p.m.
2. Pledge of Allegiance
3. Consider approving minutes from meeting of February 2 meeting
4. Announcements
5. Receive guests (for non-agenda items).
6. Board of Sewer commissioners: Consider request for refund of sewer connection fee.
7. Consider awarding contract to operate Wilson Depot.
8. Consider adopting 2010 renewal of the Sewage Allocation Policy (SAP).
9. Consider amendment to Roundabout Construction Agreement.
10. Consider approving documents for financing fire truck and one-ton dump truck.
11. Consider approving weekly accounts payable warrants.
12. Miscellaneous: alcohol & tobacco licenses
13. 'Round the Table
14. Executive Session: (if needed)
15. Adjourn

**BARRE TOWN SELECTBOARD MINUTES**  
February 9, 2010

The duly warned meeting of the Barre Town Selectboard of February 9, 2010 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 8:03 p.m.

The following members were in attendance: Jeff Blow, Jeff Newton, Marion Fish, Jeffrey Gagne, and William Wolfe.

**REGULAR MEETING**

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Clerk-Treasurer Donna Kelty, Town Management Intern Kelly Houston, Fred Thumm, John Sevigny, Joe Sicely, Kevin Elnicki, and Mike Bilodeau.

**CALL TO ORDER** - The meeting was called to order at 8:03 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

## MINUTES

*On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of February 2, 2010.*

## ANNOUNCEMENTS

1. The Board of Recreation is looking for a new member to step in and fill an unexpired term (2008-2011). If you or someone you know is interested, you can learn more by visiting: [www.barretown.org](http://www.barretown.org) and clicking on Boards and Commissions. A model letter of interest is provided on the web site under Permits and Forms. Send letters of interest to the Town Manager's office.
2. Property taxes and sewer are due Tuesday, February 16. The Town Offices are open on Monday, February 15 - the federal Presidents Day holiday. If you can't get to the offices during regular business hours (8:00 a.m. - 4:30 p.m.), there is a drop-off box at the front of the Municipal Building. Be aware, the deadline to use the drop-off box on February 16 is midnight.
3. The February Edition of the Town Newsletter will be in the mail by the end of this week. Articles include: Wilson Depot under new operation, early budget information, March Town Meeting information, seasonal employment opportunities at the DPW, and much, much more!
4. March Town Meeting is just around the corner; Tuesday, March 2, Barre Town will vote on school budgets and elect School Board members. If you need to register to vote or to request an early ballot contact (479-9391) or visit the Town Clerk's Office.

## GUESTS - None

## BOARD OF SEWER COMMISSIONERS

Background: A few weeks ago the Board of Sewer Commissioners voted to deny Leighanne Menard's request for reimbursement of a sewer permit based upon the Sewer Allocation Policy (2009, page 12) which states requests must be submitted before the permit expires.

Mike Bilodeau viewed the Selectboard meeting mentioned above and submitted a request for reimbursement, citing financial hardship, for four sewer units, totaling \$6,000 purchased in 2008. His intent was to build two duplexes. Inquiry in the Zoning Office indicates Mr. Bilodeau did not extend his permit and it has expired.

The Selectboard meeting recessed and the Board of Sewer Commissioners convened at 8:05 p.m.

Mike Bilodeau was present and stated in August 2009, upon speaking with the Zoning Administrator and Town Engineer, the permit extension was granted. However, he has never received anything in writing. During the discussion Mr. Bilodeau stated since he has not impacted the system and it is a large amount of money it seems only fair to return the funds.

Selectboard Minutes of February 9, 2010 continued:

The Manager stated he spoke with the Zoning Office today and stated there was no locatable documentation for the permit extension.

The consensus of the Sewer Commissioners is to have the Town Manager check further on the validity of the permit extension and report back to the Board next week.

The Board of Sewer Commissioners adjourned and the Selectboard meeting was reconvened at 8:13 p.m.

### **WILSON DEPOT - CONTRACT TO OPERATE**

Background: The RFP was mailed/emailed to seven (7) firms on Wednesday, January 27, 2010. Two proposals were received and opened on Friday, February 5, 2010.

The two bidders (John Sevigny and Earth Waste Systems) propose the minimum hours directed by the Selectboard (Tuesday and Saturday, 8:00 a.m. - 3:30 p.m.). Earth Waste's proposal indicates they will be collecting more items than Sevigny. The cost to the public for household trash are pretty much the same: \$4.00 per 30 gallon trash bag and less for smaller bags, more for bigger or heavier bags. Sevigny offers one free bag of recycling with a bag of trash. Earth Waste offers unlimited free recycling IF it is source separated.

Neither company proposes a charge to the Town. Earth Waste offers to pay \$400 per month rent for the Depot.

Mr. Sevigny and Kevin Elnicki (Earth Waste) were present.

The following items were discussed:

- Earth Waste will offer free waste oil collection - Sevigny will have to check on vendor costs.
- Earth Waste will employ the individuals who use to work at the Depot.
- Earth Waste will have increased staff oversight for trash disposal (scales) and recycling.
- Fred Thumm expressed concern that Mr. Sevigny may not have the equipment to handle the volume.
- Possibility of foregoing rent in lieu of all recycling free (separated and co-mingled).
- Upgrade of electricity to the site at vendor's cost.

Blow and the Selectboard thanked Mr. Sevigny for the great job he has done in keeping the Depot open until the Selectboard could choose a vendor.

*A motion was made by Fish, and seconded by Wolfe, to award a contract for the operation of the Wilson Trash & Recycling Depot during the period February 20, 2010 to October 30, 2010 to Earth Waste Systems per their bid dated February 5, 2010.*

During the discussion the rent of the lot was discussed.

*A motion amendment was made by Gagne, seconded by Fish, to eliminate the proposed rent fee of \$400 per month for the Wilson Depot from Earth Waste Systems bid. The motion failed with all five members voting no.*

Selectboard Minutes of February 9, 2010 continued:

During the amendment motion it was noted that if rent was paid on the lot the education portion of taxes will also need to be paid. Based on the rough calculation of taxes versus rent income this would not be a problem and therefore the Board voted no on the amendment.

*The vote was called on the original motion which passed unanimously.*

The Manager stated that he and Mr. Elnicky will need to meet this week to complete the necessary permit paperwork. The Town will be the applicant and Earth Waste Systems will be the co-applicant. There does not appear to be any issue with the Earth Waste Systems operating the Depot effective February 20, 2010.

### **2010 SEWAGE ALLOCATION POLICY (SAP)**

Background: The Town Engineer, effective January 1, 2010, has updated the SAP to reflect current residual capacities. Selectboard members received copies prior to the meeting for review. Changes are highlighted in gray.

At this time the policy remains unchanged except for the "waiver and exemption" section. There was discussion about firming up language pertaining to refunds.

During discussion the Manager noted the SAP is not ready for approval as there is some inconsistency with some of the numbers and he was unable to speak with the Engineer prior to this meeting.

While discussing the "waiver and exemption" section the consensus is the language should give the Board a choice as to which party (Planning Commission, Development Review Board, and Town Attorney) is consulted.

Blow stated he spoke with the Town's legal counsel regarding denying a sewer permit if there are delinquent taxes. The legal opinion is the permit cannot be denied for delinquent taxes. However, if the policy states "sewer use charges must be current" then a permit can be denied if there are delinquent sewer charges. The consensus of the Board is to amend the policy to incorporate the concept that if there are any delinquent sewer charges on any property in Barre Town, then a sewer permit can be denied.

Once the changes have been made the Manager will bring the item back before the Board.

### **ROUNABOUT CONSTRUCTION AGREEMENT AMENDMENT**

Background: Barre Town owns water and sewer lines through the Route 302/110 East Cobble Hill intersection. Work needed to be done to the utilities because of the roundabout project. Except for the sleeve and new water line, the Agency of Transportation (AOT) included the utility work in their construction contract. Barre Town and AOT signed an agreement in December 2007. As with any road project, the utility owner is responsible for relocating, repairing, and adjusting its utility property.

AOT has sent a supplementary agreement for the project which amends the estimated cost to final cost for the Town of Barre utility relocation work completed by the Contractor. Based on the reconciliation Barre Town will owe the State \$5,925.00. However, the overall project is \$30,000.00 less than the budgeted FY 08-09 amount.

Selectboard Minutes of February 9, 2010 continued:

*On a motion by Gagne, seconded by Newton, the Selectboard voted unanimously to approve the Supplementary Agreement #1 for the roundabout project: Barre Town HES 026-1(38), and authorize the Town Manager to sign the agreement.*

#### **DOCUMENTS FOR FINANCING FIRE TRUCK AND ONE-TON DUMP TRUCK**

Background: On January 26<sup>th</sup> the Selectboard selected CalFirst as the lease-financing company for the new fire truck and the one-ton dump truck. The fire truck amount is \$127,280 and the dump truck is \$77,917. The Terms of the agreement are: the fire truck will be financed for four (4) years at a rate of 4.12% annual with annual payments of \$33,312.67 and the dump truck will be for three (3) years also at a rate of 4.12% annual with annual payments of \$26,700.28. The two payments will be combined into one annual payment.

*On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to authorize signature of the Master Lease Agreement documents by the Selectboard Chair, Town Manager, Town Clerk, and Town Attorney.*

#### **WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Gagne, seconded by Wolfe, the Selectboard voted to approve the accounts payable warrant as presented.*

#### **MISCELLANEOUS**

There was no miscellaneous.

#### **'ROUND THE TABLE**

Fish noted a recent article in the Secretary of State's Newsletter regarding Civics. In 1859 Abraham Lincoln gave a speech which states: "It follows from this that henceforth educated people must labor. Otherwise, education itself would become a positive and intolerable evil. No country can sustain, in idleness, more than a small percentage of its numbers. The great majority must labor at something productive." She noted the same still holds true today. People should work to be paid.

Gagne informed the Board 44 Barre Town students participated in the Green Up Day poster contest and once again we have winners. The two winners will be come before the Board at a later date.

Blow stated that earlier this evening during the Budget Committee meeting it was noted that several buildings (other than the Municipal Building) do not have lockable thermostats. He inquired if this Board would like to address the issue now or let the Budget Committee handle it.

*On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to authorize the Town Manager to explore and install lockable thermostat boxes at the Department of Public Works buildings and any other Town building he deems necessary.*

Blow informed the public that on Monday, February 15<sup>th</sup>, 6:30 p.m. - 8:30 p.m., the Bike Path Committee will be holding an open house. Owners who are impacted with the bike

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path crossing their land, abutting property owners, and nearby property owners were invited. The general public is encouraged to attend. Come to learn more about the proposed bike paths in Barre Town.

**EXECUTIVE SESSION**

*On a motion by Fish, seconded by Newton, the Selectboard voted unanimously to go into executive session at 9:05 p.m. to discuss legal and personnel.*

*On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to come out of executive session at 9:50 p.m.*

**ADJOURN**

*On a motion by Gagne, seconded by Newton, the Selectboard voted unanimously to adjourn at 9:50 p.m.*

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Donna J. Kelty, Town Clerk-Treasurer

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Selectboard Chair

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**Barre Town Selectboard**