

BARRE TOWN SELECTBOARD MEETING AGENDA
February 16, 2010

PILOT: Budget Review: (Highway & Ambulance Funds)

6:30 p.m.

1. Call to order 8:00 p.m.
2. Pledge of Allegiance
3. Consider approving minutes from meeting of February 9 meeting
4. Announcements
5. Receive guests (for non-agenda items).
6. Report from Barre Partnership.
7. Consider selecting an agency to administer Business Revolving Loan Fund with CDBG program income.
8. Board of Sewer Commissioners: Consider request for refund of sewer connection permit fees.
9. Consider first reading (introduction) of an Ordinance rezoning the shared space lot (Map 6 Lot 48-00) from very high residential to industrial.
10. Consider first reading (introduction) of an Ordinance amending the zoning by-law's flood hazard regulations.
11. Consider approving Fleet/Truck Permit access routes.
12. Consider approving weekly accounts payable warrants.
13. Miscellaneous: alcohol & tobacco licenses
14. 'Round the Table
15. Executive Session: personnel
16. Adjourn

BARRE TOWN SELECTBOARD MINUTES
February 16, 2010

The duly warned meeting of the Barre Town Selectboard of February 16, 2010 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 8:05 p.m.

The following members were in attendance: Vice Chair Jeffrey Gagne, Jeff Newton, Marion Fish, and William Wolfe. (Chair Jeff Blow was not present.)

REGULAR MEETING

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Clerk-Treasurer Donna Kelty, Town Management Intern Kelly Houston, Zoning Administrator Chris Violette, Paul Heller, Marianne Kotch, Amy White, Darren Winham, Skip Poczobut, Mary Jane Magnan, Dan Jones, and other Barre Partnership Board members.

Selectboard Minutes of February 16, 2010 continued:

CALL TO ORDER - The meeting was called to order at 8:05 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

MINUTES

On a motion by Fish, seconded by Newton, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of February 9, 2010 with the following corrections:

- 1. Page 4, 2010 Sewage Allocation Policy, fourth paragraph, first sentence, fourth word "wavier" is spelled incorrectly, change the word to waiver.*

Blow was not present for the vote.

ANNOUNCEMENTS

1. The Board of Recreation is looking for a new member to step in and fill an unexpired term (2008-2011). If you or someone you know is interested, you can learn more by visiting: www.barretown.org and clicking on Boards and Commissions. A model letter of interest is provided on the web site under Permits and Forms. Send letters of interest to the Town Manager's office.
2. Property taxes and sewer are due Tuesday, February 16. The Town Offices are open on Monday, February 15 - the federal Presidents Day holiday. If you can't get to the offices during regular business hours (8:00 a.m. - 4:30 p.m.), there is a drop-off box at the front of the Municipal Building. Be aware, the deadline to use the drop-off box on February 16 is midnight.
3. The February Edition of the Town Newsletter will be in the mail by the end of this week. Articles include: Wilson Depot under new operation, early budget information, March Town Meeting information, seasonal employment opportunities at the DPW, and much, much more!
4. March Town Meeting is just around the corner; Tuesday, March 2, Barre Town will vote on school budgets and elect School Board members. If you need to register to vote or request an early/absentee ballot, contact (479-9391) or visit the Town Clerk's Office.

GUESTS - None

REPORT FROM BARRE PARTNERSHIP

Barre Partnership President Amy White introduced the new Executive Director Dan Jones. Mr. Jones gave a brief overview of the various annual events the Partnership hosts and educational opportunities it provides with the Good Morning Barre Workshops. He further asked for continued financial support (\$5,000) from the Town.

Barre Area Development Director Darren Winham wanted to thank Mary Jane Magnan for her group's assistance in being proactive with regards to the downtown Barre Main Street reconstruction. The group is applying for grant funds to help advertise and educate the public on "how to conduct business" during the big reconstruction project.

BUSINESS REVOLVING LOAN FUND WITH CDBG PROGRAM INCOME

Background: The Town of Barre will be loaning S.B. Electronics (SBE) \$984,000.00 using the Community Development Block Grant (CDBG). SBE will re-pay the loan with interest over 10 years. The loan re-payment is called program income. The program income must be used for CDBG eligible activities. The Town has planned to use the income for a new business revolving loan fund (RLF) offering Barre businesses larger loans at low interest rates. Barre Area Development (BAD) and a lender would operate the RLF for Barre Town and Barre City businesses. Barre Area Development received proposals from Community Capital of Vermont and Vermont Community Loan Fund. The BAD board recommends retaining the Vermont Community Loan Fund to operate the new revolving loan fund.

Neither the Town nor BAD will pay the lender for operating the revolving loan fund. The lender will "earn" its money from interest earnings on idle (not loaned) money and from interest charged on loans. The principal will remain with the revolving loan fund; the fund will be dedicated to Barre Town and Barre City businesses for three years and, if not used, will be made available to any Central Vermont business. The lender must administer the revolving loan fund as if it is using CDBG money, meaning all CDBG program requirements apply.

Darren Winham and Skip Poczobut were present. The selection process was briefly discussed.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to approve the Vermont Community Loan Fund to operate the revolving loan fund associated with the Community Development Block Grant which will be loaned to S. B. Electronics. Blow was not present for the vote.

BAD Update from Darren Winham:

- ✓ VT Smoke & Cure is looking to expand
- ✓ Highland Sugarworks expansion - now hiring
- ✓ Former Brooks Building is being purchased and demolished (Barre City)
- ✓ A purchase and sales agreement is in place for the old Bank building (former DET)
- ✓ Needleman Bridal is now open in Barre City
- ✓ SB Electronics documents needed for closing should be finalized this week
- ✓ Considering idea of parking garage in Barre City
- ✓ BADC website - new site up and running by July 1
- ✓ A \$5 million dollar grant is helping CVCAC train and hire workforce in the area

Mr. Poczobut thanked Barre Town for including information regarding Barre Area Development in the newsletter.

BOARD OF SEWER COMMISSIONERS

Background: A few weeks ago the Board of Sewer Commissioners voted to deny Leighanne Menard's request for reimbursement of a sewer permit based upon the Sewer Allocation Policy (2009, page 12) which states requests must be submitted before the permit expires.

Selectboard Minutes of February 16, 2010 continued:

On February 9, 2010 Mike Bilodeau requested reimbursement (\$6,000) for his four sewer units citing financial hardship. There was a question as to whether or not his permit had expired. The staff was to verify and report back at this meeting.

The Selectboard meeting recessed and the Board of Sewer Commissioners convened at 8:30 p.m.

The Manager informed the Selectboard Mr. Bilodeau was instructed to request his permit extension in writing which did not happen. Thus the permit is no longer valid. Mr. Bilodeau also came to see the Manager today and stated he would accept whatever decision the Board made.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to deny the request of Michael Bilodeau for a reimbursement of \$6,000.00 for his four sewer units pursuant to the Sewage Allocation Policy. Blow was not present for the vote.

The Board of Sewer Commissioners adjourned and the Selectboard meeting reconvened at 8:33 p.m.

RE-ZONE MAP 6 LOT 048-00 - ORDINANCE AMENDMENT

Background: At the request of Shared Space Inc., the Planning Commission was asked to consider amending Article 2, Section 2.3 "Zoning Map," changing 210 Websterville Road from Very High Residential to Industrial. According to the report, "the proposed change is in conformance with the Town Plan...allows for existing use to be conforming...and will have no effect on the character of this area of town." This request was approved by the Planning Commission and is now before the Selectboard for the final approval process, an ordinance amendment.

On a motion by Wolfe, seconded by Fish, the Selectboard voted unanimously to read by title only "An Ordinance Of The Town Of Barre, Vermont, Amending Appendix A (The Zoning ByLaw) And The Zoning Map." Blow was not present for the vote.

There was no comment.

On a motion by Wolfe, seconded by Fish, the Selectboard voted unanimously to advance "An Ordinance Of The Town Of Barre, Vermont, Amending Appendix A (The Zoning ByLaw) And The Zoning Map" to a second (public) hearing on March 2, 2010. Blow was not present for the vote.

ORDINANCE AMENDMENT TO ZONING BY-LAW FLOOD HAZARD REGULATIONS

Background: A few months ago the Zoning Administrator presented the newest Flood Plain maps issued by FEMA. As a result there are revisions to be made to Washington County's Flood Insurance Rate Maps. Changes impact Barre Town's flood hazard regulation. The Planning Commission has reviewed the changes needed in the flood hazard regulations within the zoning by-law and the item is before the Selectboard for the final approval process, an ordinance amendment.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to read by title only "An Ordinance Of The Town Of Barre, Vermont, Amending Various

Selectboard Minutes of February 16, 2010 continued:

Sections Of Appendix A (Zoning) Of The Town Code To Enact Necessary Flood Hazard Regulations." Blow was not present for the vote.

Zoning Administrator Violette informed the Board by the end of March 2010 all municipalities must meet or exceed the FEMA changes. The Agency of Natural Resources has reviewed the document and once approved by the Selectboard will be submitting it to FEMA.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to advance "An Ordinance Of The Town Of Barre, Vermont, Amending Various Sections Of Appendix A (Zoning) Of The Town Code To Enact Necessary Flood Hazard Regulations" to a second (public) hearing on March 2, 2010. Blow was not present for the vote.

2010 FLEET/TRUCK PERMIT

Background: Gross load (truck) permits expire March 31st each year. Requests are already coming in for the 2010-2011 year. Before issuing permits, the Manager would like to have the Selectboard's approval of the "approved" truck roads. This is not mud season permitting; it is year-round permitting. For most of the year, trucks with a gross load weight less than 24,000 pounds (12 tons) can travel any town road. Many large van (box van) and small dump trucks weigh less than 24,000 pounds. Obtaining this permit allows trucks over 24,000 pounds but under the State limits to travel the permitted routes. No changes from last year's list are being suggested.

On a motion by Newton, seconded by Wolfe, the Selectboard voted unanimously to approve the 2010 Fleet/Truck Permit as presented. Blow was not present for the vote.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Fish, seconded by Newton, the Selectboard voted unanimously to approve the accounts payable warrant as presented. Blow was not present for the vote.

MISCELLANEOUS

The Town expended \$43,128.00 toward the purchase of a Ford F550 knowing the transaction would be part of the lease purchase agreement recently approved by the Selectboard. However, California First National Bank is requesting the Selectboard adopt a Resolution stating the request for reimbursement.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to adopt Town of Barre, Resolution #3-10, stating the Ford F550 financed in Lease Purchase Agreement (with California First National Bank), No. BLO1182, Schedule of Property No. 2, principle amount (\$43,128.00) be reimbursed to the Town of Barre. Blow was not present for the vote.

The Town Manager informed the Selectboard that the Central Vermont Solid Waste District (CVSWMD) lease to operate the Wilson Depot expires June 30, 2010 OR 30 days after ceasing operations at the Depot, whichever comes sooner. The District closed the Depot on February 6, 2010 and retains rights to the Depot until March 9. The Town Attorney advised the Town to have the Depot tested for contamination prior to the new vendor using the site. A Memorandum of Understanding for the Wilson Recycling Depot soil testing and termination of lease was written. The Manager is requesting the

Selectboard Minutes of February 16, 2010 continued:

Selectboard approve/sign the document which he will present to the CVSWMD Board at their meeting tomorrow night for discussion and possible approval.

On a motion by Fish, seconded by Newton, the Selectboard voted unanimously to approve and sign the Memorandum of Understanding for Wilson Recycling Depot Soil Testing and Termination of Lease and to authorize the Manager to present it to the Central Vermont Solid Waste District Board Meeting tomorrow night.

'ROUND THE TABLE

There were no comments.

EXECUTIVE SESSION

On a motion by Fish, seconded by Wolfe, the Selectboard voted unanimously to go into executive session at 8:43 p.m. to discuss personnel. Blow was not present for the vote.

On a motion by Fish, seconded by Newton, the Selectboard voted unanimously to come out of executive session at 9:18 p.m. Blow was not present for the vote.

ADJOURN

On a motion by Fish, seconded by Wolfe, the Selectboard voted unanimously to adjourn at 9:18 p.m. Blow was not present for the vote.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard