

BARRE TOWN SELECTBOARD MEETING AGENDA

May 19, 2009

P.I.L.O.T. Review current topics, issues

6:30 p.m.

1. Call to order 7:00 p.m.
2. Pledge of Allegiance
3. Consider approving minutes from meeting of May 5
4. Announcements
5. Receive guests (for non-agenda items).
6. Consider Selectboard re-organization items.
7. Consider awarding Cherrywood Drive culvert installation contract.
8. Report on water source development (possible executive session item).
9. Consider approving weekly accounts payable warrants.
10. Miscellaneous: fireworks permit
11. 'Round the Table
12. Executive Session: (real estate, legal, personnel).
13. Adjourn

DRAFT

BARRE TOWN SELECTBOARD MINUTES

May 19, 2009

The duly warned meeting of the Barre Town Selectboard of May 19, 2009 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 7:03 p.m.

The following members were in attendance: Jeffrey Gagne, Jeff Blow, Jeff Newton, William Wolfe, and Marion Fish.

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kelty, Town Management Intern Kelly Houston, Jeanne Daniele, Joanne Hardy, John Kiernan, and Meddie Perry.

CALL TO ORDER

The meeting was called to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

MINUTES

On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of May 5, 2009 with the following correction:

- 1) Page 4, 'Round the Table, 1st paragraph, add the words "at the BBQ" to the end of the sentence.

ANNOUNCEMENTS

- On Saturday, May 30th, the Central Vermont Solid Waste Management District will be having a hazardous household waste collection at the Barre Town DPW yard from 9:00 a.m. - 1:00 p.m.
- Also on Saturday May 30th, the Central Vermont Runners will be hosting a 5K race on the Barre Town bike path. There is no pre-registration. The race starts at 9:00 a.m. The bike path is still open to the public. Please be sure to yield to race participants.
- The Barre Town Heritage Festival Committee is holding a fundraising event at the Canadian Club on Friday, June 12th. Dinner will be served at 6:30 p.m. in conjunction with a silent auction, 50/50 raffle, and comedy show. To purchase tickets or to donate a silent auction item, please contact committee coordinator Kathie Felch @ 479-9391 or email bhf@barretown.org.

GUESTS

There were no guests.

ANNUAL REORGANIZATIONAL MEETING

On a motion by Gagne, seconded by Fish, the Selectboard voted unanimously to appoint Jeffrey Blow as Chair of the Selectboard for one year.

On a motion by Fish, seconded by Wolfe, the Selectboard voted unanimously to appoint Jeffrey Gagne as Vice Chair of the Selectboard for one year.

On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to appoint Donna J. Kelty as Clerk of the Board for one year.

On a motion by Castle, seconded by Fish, the Selectboard voted to fix the time and place of their regular meetings at 7:00 p.m., every other Tuesday from June 16, 2009 through September 1, 2009, and every Tuesday from September 8, 2009 to the Annual Town meeting in May 2010 at the Selectboard's room at the Municipal Building, with informal P.I.L.O.T. sessions preceding at 6:30 p.m.

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to adopt Robert's Rules of Order, as amended, as procedures to be followed at the weekly meetings as a general guide, with the Chair authorized to make motions, enter debates, and to vote.

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to amend the Purchasing Policy, section Exemptions (page 2 of the policy) to read: The Town Manager may authorize purchases or exemptions exceeding the authority laid out in this policy when immediate action is necessary because of an emergency, declared or undeclared. If during an emergency (declared or undeclared) immediate action is not necessary, the Town Manager may authorize any purchase up to \$7,500; and before making purchases over \$7,500 shall confer with the Selectboard chairperson, and to continue the Purchasing Policy and authorizations as adopted on December 20, 1994 with amendments.

Selectboard Minutes of May 19, 2009 continued:

On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to set the compensation for the Board of Civil Authority and Board of Abatement members at \$4.00 per session when updating the checklists and requests for abatement. An hourly wage equal to the minimum wage was set for those people hearing tax grievances and working at the polls and to set the standard mileage reimbursement at the I.R.S. per mile rate.

On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to set the compensation for the tax collector at 0% of the delinquent installment amounts collected. If collected by the town attorney, the compensation for the attorney will be 5% of the delinquent installment amounts collected and 0% for the collector.

On a motion by Gagne, seconded by Wolfe, the Selectboard voted unanimously to set the compensation for the First Constable at the minimum wage.

On a motion by Fish, seconded by Newton, the Selectboard voted unanimously to appoint Harry Hinrichsen, Town Engineer, as Environmental Officer for one year.

On a motion by Gagne, seconded by Fish, the Selectboard voted unanimously to appoint Daniel T. Monte as Town Attorney for one year and Michael T. Monte be appointed as Assistant Town Attorney.

On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to appoint Carl Rogers, Town Manager, as tax collector of delinquent real and personal property taxes for one year.

On a motion by Fish, seconded by Wolfe, the Selectboard voted unanimously to appoint Carl Rogers, Town Manager, as tax collector of delinquent sewer assessments and all other town levies for one year.

CHERRYWOOD DRIVE CULVERT INSTALLATION CONTRACT

Background: The low bidder is C&M Earthmoving. The bid is \$22,000 lower than expected. The Town Engineer and Manager met with the company. References were checked (Colchester Fire District). Mr. Rogers noted the Town did not have a good experience with the company after the July 2007 flashflood.

The Manager raised concerns with such a low bid, the company may have to skimp on something or ask for extras. Since this is a \$100,000 project which should last 75 years it needs to be done well. Sewer and water lines cross the excavation. Caution and public relations are necessary.

The second bidder is Duranleau Construction. The third low bidder is EE Packard who did a box culvert for Berlin and received good remarks from the Berlin officials. EE Packard's bid is \$9,000 less than what was expected. The Manager is recommending EE Packard be awarded the contract.

On a motion by Gagne, seconded by Wolfe, the Selectboard voted to award the Cherrywood Drive culvert installation contract to EE Packard at their bid price of \$61,786. Blow abstained from the vote.

WEEKLY ACCOUNTS PAYABLE WARRANT

A motion was made by Fish, seconded by Wolfe, to approve the accounts payable warrant. Gagne abstained from the vote.

MISCELLANEOUS

On a motion by Gagne, seconded by Newton, the Selectboard voted unanimously to approve the fireworks permit for William Yacavoni, 390 Beckley Hill Road for a display to be held on July 4, 2009 with the standard conditions.

The Town Engineer informed the Selectboard the grinding of roads has begun. Paving will begin in the East Barre round-a-bout (Route 302) this Thursday. Traffic delays are expected.

'ROUND THE TABLE

Gagne stated he liked the EMS monthly report but would like to have a comparison to last fiscal year included.

Gagne noted there is a sunken gully in the travel section of Bridge Street between the bridge and the old Isabelle Electric lot entrance. Hinrichsen noted there are many springs running under the roadway which cause this issue.

Fish asked if the brush could be cut at the corner of Gold Spur/Silver Circle and at the foot of the Silver Circle/Sterling Hill Road intersection.

Fish informed the Manager she has been receiving speeding complaints regarding Sterling Hill Road. The trouble times are between the hours of 6:00 a.m. - 8:00 a.m. and in the late afternoon. Trucks are still trying to come up Sterling Hill Road from Route 14. She would like to see a little more police patrol in the area.

Blow noted he is very glad to see the very bright sign on the top of the Sterling Hill Road sign stating "no outlet." There was brief discussion regarding the use of GPS and truck routes not being identified.

Blow noted there is a vacant Town Auditor position. According to the Town Charter the Selectboard is to fill the slot. The consensus of the Board is to begin advertising the vacancy through weekly announcements, on the website, and in the Town Newsletter.

Blow also asked the Manager to add "discussion with Graniteville Fire District" to the Board's to do list.

Blow noted there is no speed limit sign on the lower half of Bridge Street.

REPORT ON WATER SOURCE DEVELOPMENT

Background: The Manager noted this will probably be an executive session matter due to closeness to a legal matter. The Town Attorney will provide some guidance.

John Kiernan has an Act 250 pre-hearing conference at 7:00 p.m. with another client and will not be available before 8:30 p.m.

The Board entered into executive session.

Selectboard Minutes of May 19, 2009 continued:

EXECUTIVE SESSION

On a motion by Gagne, seconded by Fish, the Selectboard voted unanimously to go into executive session at 7:37 p.m. to discuss legal, personnel and labor contract negotiations. Attorney Michael Monte, John Kiernan, and Meddie Perry were invited to attend the discussion.

On a motion by Gagne, seconded by Wolfe, the Selectboard voted unanimously to come out of executive session at 9:53 p.m.

ADJOURN

On a motion by Gagne, seconded by Wolfe, the Selectboard voted unanimously to adjourn at 9:53 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard