

**BARRE TOWN SELECTBOARD  
SPECIAL MEETING AGENDA**

July 22, 2009

1. Call to order . 6:30 p.m.
2. Pledge of Allegiance.
3. Consider approving minutes from meeting of July 14.
4. Announcements.
5. Public Hearing: S.B. Electronics CDBG Application.
6. Consider approving weekly accounts payable warrants.
7. Miscellaneous.
8. 'Round the Table
9. Executive Session: Real Estate.
10. Adjourn

**BARRE TOWN SELECTBOARD SPECIAL MEETING MINUTES  
July 22, 2009**

The duly warned meeting of the Barre Town Selectboard of July 22, 2009 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:30 p.m.

The following members were in attendance: Jeffrey Gagne, Jeff Blow, Jeff Newton, William Wolfe, and Marion Fish.

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Management Intern Kelly Houston, Zoning and Planning Administrator Chris Violette.

**CALL TO ORDER**

The meeting was called to order at 6:34 p.m.

**PLEDGE OF ALLEGIANCE**

Those present recited the Pledge of Allegiance.

**MINUTES**

*On a motion by Blow, seconded by Gagne, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of July 14, 2009 with one correction, noting Chairman Blow's recusal during the appointment to the recreation board.*

## ANNOUNCEMENTS

1. The Barre Heritage Festival is being held Friday, July 24<sup>th</sup> through Sunday, July 26<sup>th</sup>. For a complete listing of events contact Kathie Felch at 479-9391 or visit [www.barreheritagefestival.com](http://www.barreheritagefestival.com).
2. The Town owned building, formerly the Sheppard's Garden Daycare, located at 22 Wilson Street in South Barre is for rent. This 36X30 building is behind Hannaford's Supermarket and is an ideal location for a local aspiring business. Please direct all inquiries about this property to the Town Manager's Office, 479-9331 or [crogers@barretown.org](mailto:crogers@barretown.org).
3. The first installment of property and sewer bills are due on Monday, August 17, 2009. To better accommodate Barre Town taxpayers and encourage timely payment the Town Clerk's Office will be open from 7:30am to 4:30pm on Friday, August 14<sup>th</sup> and Monday, August 17<sup>th</sup>.
4. Notice: tax and sewer bills are enclosed in one envelope.

## GUESTS

Barre Area Development, Executive Director Darren Winham.

### Public Hearing: S.B. Electronics CDBG Application

Background: S.B. Electronics is applying for a VCDP CDBG grant in the amount of \$1,000,000. In order to move forward with this application Selectboard approval, as the sponsoring community, is needed. In accordance with program requirements a public hearing was held to take public comment on this matter.

At approximately 6:45 p.m. Chairman Blow called the Public Hearing to order. seeing as their were no residents present BAD Executive Director, Darren Winham and the Town Manager engaged in an informative dialogue providing the Board with specific information relating to the application process.

First to comment was Mr. Winham of BAD, noting program income specifics. He let the board know that program income could be used to spread program money further. Under current circumstances the borrowing entity would have to give back the income generated from the loan if not certified as a certain public entity. Instead of having to give \$500,000 back to VCDP as it is repaid VT Community Capital can keep the entire million for community loan funds. Mr. Winham is in the process of negotiating a plan with VT Community Capital to use generated income from the loan process for economic development. Following negotiations income proposals will be presented to the Town Manager.

Next the Town Manager elaborated on the aforementioned comments. In addition, for Selectboard information, program income meaning money repaid to the Town for making the loan. "As Mr. Winham said if you're not a specific type of organization, which we are not, half of the money needs to be repaid to the State. So rather than giving up a half a million dollars we could work out something with other community development organizations asking them to administer the loan with an agreement from BAD who would then agree to administrative authority to the community development agency." The money from the loan would then be used to develop a revolving loan fund for businesses, that are micro or marginal (i.e. daycares, massage therapists, or dog groomers), and ensure that developmental support is available. Currently there is a cap of \$50,000 and high interest

**Selectboard Minutes of July 22, 2009 continued:**

rates for loans to such businesses. The proposals under negotiation would change the characteristics of the loans offered.

Chairman Blow asked how high the interest rates are. Mr. Winham answered that the rates are often set at 9, 10, or 11 percent.

The Manager reiterated that at this point we do not have an option with lower the interest rates, stating that the reason for seeking other proposals is to use the program income for a new revolving loan fund for Barre Town and Barre City.

Winham elaborated further stating that Emily Kaminski, the Executive Director of Community Capital, would administer and process all the loans for a percentage of the proceeds. He also mentioned that S.B. Electronics would be interested in pay off the loan in 10 years at 2%, as opposed to the 15 year 2% interest plan executed by Vermont Butter and Cheese.

Blow asked if Community Capital of Vermont is equipped to handle such a transaction. Winham answered that they could. Blow then asked that if their niche was low loan denominations with high interest rates, why we are interested in connecting up with them. Rogers answered that each project is different, different set of money and set of rules. He stated that lowering the interest rates and inserting economic development requirements can be put into this agreement.

The Town Manager reminded those present that this is hearing to take public comment not to discuss program income at length. He went on to say that Chris Violette the Planning and Zoning Administrator, Darren Winham the ED of BAD, and Kelly Houston the Town's Management Intern have been working on this CDBG application to be submitted on Monday, July 27<sup>th</sup>. He then asked if there is anything in the application that the Selectboard needed to know about or agree to. He got confirmation from the aforementioned grant writers that there was not. He then stated for the Selectboard that the application is for one million dollars and the intent is to buy equipment.

Blow asked if there are any further comments or questions, hearing none he determined the public hearing closed and asked for a motion to approve the resolution for VCDP grant application authority.

*A motion is made by Blow, seconded by Newton, to approve the resolution for VCDP grant application authority.*

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*A motion was made by Gagne, seconded by Wolfe, to approve the accounts payable warrant as presented.*

Discussions proceeded. An amendment was offered regarding the warrant for C.V. Solid Waste citing payment period and lease negotiations as grounds for the delay in payment.

*A motion was made by Blow, seconded by Gagne to approve the accounts payable with one amendment.*

**MISCELLANEOUS**

There were no miscellaneous items.

**'ROUND THE TABLE**

Wolfe asked the status of the new police cruiser. Rogers stated that it is not yet operational. Wolfe commented that he would like to have a report on the status next week and noted that the cruiser should be on the road as soon as possible.

Newton asked if there are any new developments on the tanker bid. Rogers said that there were not. Newton asked that the bidding process commence in a timely manner.

Fish informed the Board that she attended the Barre Partnership meeting this past week and of her request for voting membership within the organization. She also commented on the work that is being done on the Cherrywood and thanked those involved. She praised them for doing a good job.

**EXECUTIVE SESSION**

*On a motion by Newton, seconded by Blow, the Selectboard voted unanimously to go into executive session at 7:00 p.m. to discuss real estate.*

*On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to come out of executive session at 7:25 p.m.*

**ADJOURN**

*On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to adjourn at 7:26 p.m.*

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*Kelly Houston, Town Management Intern*

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*Selectboard Chair*

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***Barre Town Selectboard***