

BARRE TOWN SELECTBOARD MEETING AGENDA September 15, 2009
--

DRAFT

- | | |
|---|------------------|
| PILOT: Executive Session (legal) | 6:30p.m. |
| 1. Call to order | <u>7:00 p.m.</u> |
| 2. Pledge of Allegiance | |
| 3. Consider approving minutes from meeting of September 8 | |
| 4. Announcements | |
| 5. Receive guests (for non-agenda items). | |
| 6. Presentation of plans for Route 63/Miller Road intersection improvements | |
| 7. Consider authorizing letter of commitment (support) for Barre Housing Authority grant application. | |
| 8. Public Hearing for an ordinance amending the zoning by-law. | |
| 9. Public Hearing for ordinance amending the subdivision regulations. | |
| 10. Consider comments regarding Bridge Street bridge construction plans. | |
| 11. Consider appointing Health Officer and Deputy Health Officer. | |
| 12. Consider appointing delegate to VLCT Annual Meeting. | |
| 13. Consider approving weekly accounts payable warrants. | |
| 14. Miscellaneous | |
| 15. Round the Table | |
| 16. Executive Session: real estate and legal. | |
| 17. Adjourn | |

BARRE TOWN SELECTBOARD MINUTES
September 15, 2009

The duly warned meeting of the Barre Town Selectboard of September 15, 2009 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 7:10 p.m.

The following members were in attendance: Jeffrey Gagne, Jeff Blow, Jeff Newton, William Wolfe, and Marion Fish.

EXECUTIVE SESSION (1)

On a motion by Gagne, seconded by Wolfe, the Selectboard voted unanimously to go into executive session at 6:30 p.m. to discuss real estate and legal. Attorney Michael Monte was invited to attend.

Selectboard Minutes of September 15, 2009 continued:

On a motion by Gagne, seconded by Fish, the Selectboard voted unanimously to come out of executive session at 7:10 p.m.

DRAFT

REGULAR MEETING

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kelty, Town Management Intern Kelly Houston, Town Engineer Harry Hinrichsen, TSAC members Chauncey Liese, Val Vallerand, and Jon VanGuilder, also Jeanne Daniele, Nancy Avery, Josh Shultz, Kevin Marshia, and Charles "Chip" Castle.

CALL TO ORDER

The meeting was called to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

MINUTES

On a motion by Gagne, seconded by Wolfe, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of September 8, 2009 with the following corrections:

- 1) *Page 1, Executive Session (1), 1st paragraph, 2nd sentence, delete the words "Attorney Michael Monte and".*

ANNOUNCEMENTS

1. On Saturday, September 19th the Town will be holding its semi-annual Bulk Trash Day. Fall Bulk Trash Day will be held from 8:00 a.m. - 2:00 p.m. at the DPW yard located at 129 Websterville Road. Fees range from \$5.00 to \$20.00, depending on the size of the load. Tires, computers, consumer electronics, metal, appliances, household trash, hazardous waste, and yard waste will not be accepted. Take this opportunity to get rid of household clutter before winter arrives.
2. The Mill Street waterline replacement, between Websterville Road and Route 110, is slated to begin on or around September 21st. Construction is estimated to last for three to four weeks. Road restoration is expected to take anywhere from a week to two weeks. Please plan accordingly as traffic patterns in the area will change.
3. Reminder: As the weather turns cooler please remember to have your furnace serviced and/or your chimney cleaned. Be part of the solution when it comes to fire safety and prevention.

GUESTS

Jeanne Daniele stated she has attended Selectboard meetings for many years and inquired as to the meaning of the abbreviation P.I.L.O.T. The acronym means Planning, Instruction, Learning, Organization, and Training.

Selectboard Minutes of September 15, 2009 continued:

ROUTE 63/MILLER ROAD INTERSECTION IMPROVEMENTS

DRAFT

Background: Vermont Agency of Transportation (AOT) is planning another modification to make the Route 63/Miller Road intersection safer. The plans are: 1) make the changes this Fall using District 6 staff; 2) shift the end of Miller Road up the hill (westward) to align it straight across from Miller Road Extension; 3) change the lane markings on Route 63 making the inside (uphill passing) lane a left-turn-only lane; and 4) make less significant changes to signing and shifting the centerline of Miller Road Extension. The entire project is wholly inside the AOT right-of-way. The State will give an overview as a courtesy since Selectboard approval is not required.

Kevin Marshia, Joshua Shultz, and Nancy Avery were present. The design plan was reviewed. Points of concern for the Selectboard are speed, keeping the uphill left turn/through lanes cleared during snow storms, and slow turning trucks from Miller Road onto Route 63. Blow stated he would like to see a left turn lane on the downhill side (eastward). Mr. Marshia noted the planned improvements are based on the crash results.

Points to note: 1) the flashing traffic light will remain; 2) there have been 41 crashes in 6 years at this intersection; 3) 50% of the crashes are due to shadowing (vehicle turning left is not noticed by driver crossing Route 63 from Miller Road to Miller Road Extension); and 4) the State will be monitoring the 2009 Fall improvements over the next the three years.

The Barre Town Traffic Safety Advisory Committee has reviewed the plans and like the design. The realignment of Miller Road will allow cars to look for uphill traffic through their side window instead of the front windshield. They further believe it will improve Truck Safety turning onto Route 63.

LETTER OF SUPPORT FOR BARRE HOUSING AUTHORITY GRANT

Background: Barre Housing Authority (BHA) is applying for a HUD grant and is looking for letters of commitment stating the cash value of in-kind match. Barre Town does not provide the services listed by the grant writer; the Town gives financial support or seeks grants for the agencies that do provide the services. The Manger is recommending writing a letter stating just this, plus how the recreation division (bike path) and police department provide support. The Town is not being asked to make a cash contribution.

BHA Director Chip Castle was present. He informed the Selectboard the grant funding is very competitive and the higher the in-kind the better chance to receive an award.

On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to authorize the Town Manager to sign a letter of commitment for Barre Housing Authority's 2009 ROSS grant application.

PUBLIC HEARING - ZONING BY-LAW AMENDMENT

Background: The first reading of the Zoning By-Law amendment was read on August 25, 2009. The amendment is needed to make the by-law comply with State law regarding on-site septic systems.

On a motion by Fish, seconded by Wolfe, the Selectboard voted unanimously to open the public hearing on the Zoning By-Law amendment at 7:52 p.m.

Selectboard Minutes of September 15, 2009 continued:

There was no comment.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to close the public hearing at 7:54 p.m.

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to advance the Zoning By-Law amendment to the third and final reading on Tuesday, September 22, 2009.

PUBLIC HEARING - SUBDIVISION ORDINANCE AMENDMENT

Background: The first reading of the Subdivision was read on August 25, 2009. The amendments include changing references from Planning Commission to Development Review Board, change citations of Statute to reflect VSA Chapter 117, and add procedures for boundary line adjustments and lot mergers.

On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to open the public hearing at 7:54 p.m.

There was no public comment.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to close the public hearing at 7:55 p.m.

On a motion by Fish, seconded by Newton, the Selectboard voted unanimously to advance the Subdivision Ordinance amendment to the third and final reading on Tuesday, September 22, 2009.

COMMENTS FOR BRIDGE STREET BRIDGE PROJECT

Background: The Agency of Transportation (AOT) is looking for the Selectboard's written feedback before it takes further action on the bridge plans. Last week plans were presented that matched the Selectboard's previous input. There was a question about moving the project up from 2012 to 2011. A concern was there might be some traffic conflict doing the bridge work and Bridge Street/Route 14 intersection construction at the same time.

The Manager informed the Board he had spoken with AOT and they do not see a problem with both projects being completed at the same time (2012).

On a motion by Wolfe, seconded by Fish, the Selectboard voted unanimously to authorize a letter concurring with the Bridge Street Bridge Project plans as presented at the August 25, 2009 Selectboard meeting and to ask the Agency of Transportation to move the project up to 2011, provided it can be started and completed in one construction season.

APPOINT HEALTH OFFICER AND DEPUTY

Background: Sam Hutchins recently resigned as Health Officer. The Town needs to recommend the appointment of a new Health Officer and Deputy Health Officer. Sam Hutchins has endorsed Ano Lobb to be the Health Officer and is willing to stay on as Deputy Health Officer.

DRAFT

Selectboard Minutes of September 15, 2009 continued:

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to recommend to the Vermont Department of Health that Ano Lobb be appointed Barre Town Health Officer and Sam Hutchins be appointed Deputy Health Officer.

On a motion by Wolfe, seconded by Fish, the Selectboard voted unanimously to authorize the Selectboard Chair to sign the required Vermont Department of Health form regarding the Health Officer recommended appointments.

APPOINT DELEGATE TO VLCT ANNUAL MEETING

Background: To ensure cities and towns are represented and given an opportunity to participate in the adoption of the 2010 Vermont League of Cities and Towns (VLCT) Municipal Policy, the Selectboard is asked to designate one official from the Town to attend as a voting delegate at the Annual VLCT Business meeting being held on Thursday, October 1, 2009, at 1:00 p.m.

On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to appoint Carl Rogers as Barre Town's voting delegate at the 2010 Vermont League of Cities and Towns Annual Meeting.

WEEKLY ACCOUNTS PAYABLE WARRANT

A motion was made by Gagne, seconded by Wolfe, to approve the accounts payable warrant as presented. Blow abstained.

MISCELLANEOUS

On a motion by Gagne, seconded by Newton, the Selectboard voted unanimously to approve a catering permit for Langdon Street Pub to cater an event at the Harley Davidson Dealership (South Barre Road, South Barre) on September 26, 2009 from 12:00 Noon to 11:30 p.m.

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to authorize EMS Director Dave Jennings to sign an agreement with A.M.R. for one-year (commencing September 1, 2009) which will provide F.E.M.A. with emergency medical services.

During discussion it was noted the Town of Barre would be included in a list of contractors (for the Northeast) should the need arise to be called out during a disaster. The Town has the right to decline, but will have one hour from notification to give an answer. Dispatch of EMS will include, one ambulance, one paramedic, one EMT-I, and supplies for 72 hours. The crew/equipment would report to the incident commander. Reimbursement to the Town is \$159.00/hour, 24 hours a day, 7 days a week and will commence when the crew leaves our station and continue until their return to the station. The Town has participated in these types of emergencies before (Texas and Louisiana).

'ROUND THE TABLE

Newton inquired when the new Police Department Explorer will be in service. The Police Chief had spoken with the equipment installer who stated they are very busy and had staff shortages. The installer was encouraged to work on the Explorer now, even though the cage (last component to be installed) has not arrived.

DRAFT

Selectboard Minutes of September 15, 2009 continued:

Newton asked the Manager to inquire on the attendance of newly appointed board/committee members. He wants to ensure the appointments are a good fit.

Wolfe asked if there are plans to replace the Police Department base station radio. It was noted the most recent grant funding was denied. So there is a good change it will be a line item in next fiscal year's budget.

Fish stated at the lower end of Silver Circle the hedges/shrubbery is overgrown. She believes it to be in the Town right-of-way and need to be trimmed before snow falls.

Blow would like to see an article in the quarterly newsletter reminding residents to remember to remove their posted "yard sale" sign(s). Parking at lawn/yard sales was also discussed.

On a motion by Gagne, seconded by Wolfe, the Selectboard voted unanimously to authorize the signing of a purchase and sales agreement between the Town of Barre and Robert Lord (for S.B. Electronics) based on the changes the Board recommended to the Town Attorney.

Blow asked if the Cardinal Circle project was going to be completed this year. Rogers stated the Wilson Industrial Park work is a priority this Fall. The consensus, after discussion, is to have the Town Manager obtain quotes from outside vendors and if necessary provide town employees to assist the vendor(s) to ensure all the projects including Cardinal Circle are completed this Fall.

EXECUTIVE SESSION (2)

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to go into executive session at 8:20 p.m. to discuss real estate and legal.

On a motion by Wolfe, seconded by Fish, the Selectboard voted unanimously to come out of executive session at 9:17 p.m.

ADJOURN

On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to adjourn at 9:17 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard

DRAFT