

DRAFT

BARRE TOWN SELECTBOARD MEETING AGENDA September 29, 2009
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PILOT: Barre Heritage Festival

6:30p.m.

1. Call to order 7:00 p.m.
2. Pledge of Allegiance
3. Consider approving minutes from meeting of September 22 meeting
4. Announcements
5. Receive guests (for non-agenda items).
6. Discuss Airport Project
7. Consider Barre City's use of Holden Road Lawn Waste Site for fall dumping.
8. Consider involvement in International Day of Climate Action.
9. Consider awarding contracts for: a) snowplowing, b) tire chains, and c) plow blades.
10. Consider request to retain position on Cemetery Commission.
11. Consider approving weekly accounts payable warrants.
12. Miscellaneous
13. Round the Table
14. Executive Session: real estate, legal, and personnel.
15. Adjourn

BARRE TOWN SELECTBOARD MINUTES
September 29, 2009

The duly warned meeting of the Barre Town Selectboard of September 29, 2009 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 7:00 p.m.

The following members were in attendance: Jeff Blow, Jeff Newton, Marion Fish, and William Wolfe.

REGULAR MEETING

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kelty, Town Management Intern Kelly Houston, and Jeanne Daniele

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

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MINUTES

On a motion by Fish, seconded by Newton, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of September 22, 2009. Gagne was not present for the vote.

ANNOUNCEMENTS

1. The Mill Street waterline replacement, between Websterville Road and Route 110, is slated to begin on Thursday, September 24th with digging between/near Route 110. Excavation and pipe laying work will begin on Monday, September 28th in the same location. Mill Street will be closed to thru traffic. Access will be granted for homes and business only along this route. Construction is estimated to last for three to four weeks. Please plan accordingly as traffic patterns in the area will change.
2. The Holden Road lawn waste site will be open as usual (Wednesday, 3:00 p.m. - 6:00 p.m., Thursday, 9:00 a.m. - Noon, and Saturday, 8:00 a.m. - Noon). Starting October 10th through October 25th, there will be special extended weekend hours. The site will be open from 8:00 a.m. - 4:00 p.m. on Saturday and Noon - 4:00 p.m. on Sunday.
3. Notice: If you observe any street lights out in Barre Town please note the location and pole number and report it to the Town Manager's office by phone 479-9331 or email (offices@barretown.org).

GUESTS

There were no guests.

DISCUSS AIRPORT PROJECT

Background: During PILOT session last week Mayor Lauzon, (Special projects Manager) Pat MacDonald, and (AOT, Program Manager) Scott Fortney were on hand to discuss the Knapp Airport project. During this discussion locations were identified as potential sites receiving fill material, Miller Road (2,000 - 3,000 yards) for AOT and Bond Auto on Morrison Road. This matter resurfaced when a Barre Town resident asserted that she had heard the fill material excavated from the airport project was contaminated. Hearing this, the Selectboard instructed the claim be investigated. Chris Walsh (suggested by the Barre Town resident) and Scott Fortney were contacted. Both parties were able to refute this claim. The Natural Resource Management Plan from the Agency of Transportation further dispels this notation; naming "hazardous waste sites" which have been properly contained and are not near project materials. With this finding the Selectboard can be assured Barre Town properties will not be receiving contaminated fill materials.

Chair Blow informed the public there are no contaminates in the material coming to Barre Town

Ms. Daniele was present and Chair Blow asked for updates on the Community Garden and the landscaping at the Rock of Ages Visitor's Center triangle.

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Community Garden: Ms. Daniele informed the Board Barre Beautiful was considering two properties in the Wilson Industrial Park to house the gardens. It was determined Vermont Christian Radio is the best site for the community/demonstration gardens. An income/expense sheet has been requested. Revenue will be through grants and donations. Grants being applied for are through the Vermont Community Gardening Association and Lowes Commercial Grant Process. Plans are to ground-break next spring.

Middle Road/Graniteville Road triangle landscaping: Ms. Daniele stated Rock of Ages donated \$1,000 four years ago for the purpose of landscaping the triangular plot near it's Visitor Center. The project includes working with the Town and Rock of Ages. The first year, Rock of Ages had equipment issues and was unable to transport the large stone for the center of the triangle. The second year, the July flood happened and Town crews were unavailable. Last year there were not enough hours in the day.

Currently Rock of Ages and the Town Engineer are updating the concept plans. Barre Beautiful is still holding the \$1,000 donation and should the garden not be completed next spring/summer the funds will be returned to Rock of Ages.

REQUEST FOR CITY TO USE LAWN WASTE SITE - LEAF DISPOSAL

Background: Last week Mayor Lauzon asked the Selectboard to consider allowing City residents to use the Holden Road Lawn Waste Site for fall leaves and yard waste materials. Last year the Selectboard approved the City's request. Associated costs (labor, equipment, and volunteer expenses) were split, with eh City paying 60% of the cost and the Town 40% of the cost during a defined period (October 18, 2008 through October 31, 2008). The arrangement worked last year. Barre City paid the Town \$1,284.17 for this service. The manager recommends renewing the agreement with the City for fall 2009 (starting October 3, 2009 through the remainder of the season) to allow City residents to use the lawn waste site.

On a motion by Newton, seconded by Wolfe, the Selectboard voted unanimously to endorse the agreement with the City of Barre to allow Barre City residents to dispose their leaves at the Barre Town Lawn Waste Site, Holden Road, for the period October 3, 2009 through the end of the season with labor costs to be split 60% paid by Barre City and 40% by the Town. Gagne was not present for the vote.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to authorize the Town Manager to sign the prepared Memorandum of Understanding with the City of Barre for the use of the Barre Town Lawn Waste Site. Gagne was not present for the vote.

INTERNATIONAL DAY OF CLIMATE ACTION

Background: Nancy Wolfe was at the last Selectboard meeting and asked for participation in the International Day of Climate Action. Over the course the week the Manager received an email from George Plumb asking for the Town's participation in the event. The idea is to promote healthy living and sustainable choices while bicycling to destination points, thus reducing carbon emissions. This event is to be centered on advocating the Barre-Montpelier bike path be completed. Participants will meet at 1:00 p.m. at the Restore and bike to VSECU (parking lot opposite Novello's) on the Barre-Montpelier Road. Once there officials from each of the four surrounding communities will speak briefly about what they are doing to reduce carbon emissions. This event will also double as a fundraiser for the bike path. While the primary theme may be bike path

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expansion this could be an opportunity to gather support for bike path development which be linked to the Town Semprebou bequest. The Manager suggested that perhaps one of the Bike Committee members might serve as Barre Town's representative.

On a motion by Fish, seconded by Wolfe, the Selectboard voted unanimously to refer the issue to the Recreation Board. Gagne was not present for the vote.

AWARD CONTRACTS - SNOWPLOWING, TIRE CHAINS & PLOW BLADES

Background: In early September winter maintenance bids for snowplowing, blades, and tire chains were sent out. Bids were opened on September 24, 2009. The bids were reviewed the following recommendations were made.

1. Snowplowing: Four bids were received ranging from \$290 per call to \$575 per call. The local vendor allowance does not apply since all bids were local. The lowest bid was from Ran Mar at \$289.80 per call-out which works out to \$72.45 an hour if the job is completed in the estimated four hours as stated in the bid specifications.

The Town Manager stated that Ran Mar has withdrawn their bid. They underestimated the time needed to do the work. Ran Mar stated they would lose money at eight hours. Cheney Trucking, next lowest bidder, did the plow work last year. Department of Public Works is satisfied with the job they did last year.

On a motion by Wolfe, seconded by Fish, the Selectboard voted unanimously to award the 2009-2010 Snowplowing contract to Cheney Trucking per their bid price. Gagne was not present for the vote.

2. Tire Chains: Four bids were received ranging from \$11,150 to \$16,053. The lowest bid is from B-B Chain of Milford, NH and the next lowest bid is from Reynolds and Sons. The local vendor allowance (3%) was applied reducing their bid to \$12,045 which does not warrant awarding the contract to Reynolds. Purchasing from B-B Chain would save the Town \$895.00.

On a motion by Newton, seconded by Wolfe, the Selectboard voted unanimously to award the 2009-2010 chain bid to B-B Chain based on their unit price bids. Gagne was not present for the vote.

3. Blades for plow, cover, and grader: Four bids were received ranging from \$4,653 to \$5,802. One bid was incomplete. The local vendor allowance does not apply. H.P. Fairfield was the lowest bidder at \$4,653.

On a motion by Newton, seconded by Wolfe, the Selectboard voted unanimously to award the 2009-2010 blade bid to H.P. Fairfield based on their unit price bids. Gagne was not present for the vote.

CEMETERY COMMISSION - RETAIN POSITION DISCUSSION

Background: Dwight Harrington has been a member on the Cemetery Commission since 2002 and is also a member of the Vermont Army National Guard. He has been called to active duty and will be deployed in 2010. His term on the Cemetery Commission expires in May 2010. He would like to be reappointed but will be absent for the entire 2010

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cemetery year. The Commission is in favor of Mr. Harrington's request and understands the ramifications of being down one member. The Town Manager's Office is in support of the request. While the Town does have a strict policy regarding member attendance at Commission meetings, in this instance an exception can be made. Military service should not be a deterrent of community service.

On a motion by Fish, seconded by Wolfe, the Selectboard states it's intention to reappoint Dwight Harrington to the Cemetery Commission next May 2010.

WEEKLY ACCOUNTS PAYABLE WARRANT

A motion was made by Wolfe, seconded by Fish, to approve the accounts payable warrant as presented. Gagne was not present for the vote and Newton abstained.

MISCELLANEOUS

The Management intern stated there was an error in the Selectboard Meeting Packet, Other Notes, item 2. The USDA Rural Enterprises Grant was being awarded to the Small Business Development Council not the Shops at Millstone Hill.

'ROUND THE TABLE

Newton asked for an update on the Police Department cruiser. Rogers stated he has no further information.

EXECUTIVE SESSION

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to go into executive session at 7:37 p.m. to discuss real estate, legal, and personnel. Gagne was not present for the vote.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to come out of executive session at 9:12 p.m. Gagne was not present for the vote.

ADJOURN

On a motion by Wolfe, seconded by Fish, the Selectboard voted unanimously to adjourn at 9:12 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard