

BARRE TOWN SELECTBOARD MEETING AGENDA
November 24, 2009

PILOT: Executive Session: personnel

6:30 p.m.

1. Call to order 7:00 p.m.
2. Pledge of Allegiance
3. Consider approving minutes from meeting of November 17 meeting
4. Announcements
5. Receive guests (for non-agenda items).
6. Consider approving the Dispatch Service Agreement with Barre City Police Department.
7. Consider award of equipment/vehicles for sale.
8. Consider third reading (final approval) of sidewalk maintenance ordinance.
9. Consider approving the 5-Year Paved Road Plan.
10. Discuss sidewalk maintenance.
11. Consider approving the purchase of a used school bus.
12. Consider approving weekly accounts payable warrants.
13. Miscellaneous
14. 'Round the Table
15. Executive Session: legal.
16. Adjourn

BARRE TOWN SELECTBOARD MINUTES
November 24, 2009

PILOT: *On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to go into executive session at 6:26 p.m. with Mike Martel.*

On a motion by Fish, seconded by Wolfe, the Selectboard voted unanimously to come out of executive session at 7:05 p.m.

The duly warned meeting of the Barre Town Selectboard of November 24, 2009 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 7:06 p.m.

The following members were in attendance: Jeffrey Gagne, Jeff Blow, Jeff Newton, Marion Fish, and William Wolfe.

Selectboard Minutes of November 24, 2009 continued:

REGULAR MEETING

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kelty, Town Management Intern Kelly Houston,

CALL TO ORDER

The meeting was called to order at 7:06 p.m.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

MINUTES

On a motion by Fish, seconded by Wolfe, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of November 17, 2009 with the following corrections:

- 1) Page 2, Guests, second sentence, delete the word "will" and insert the word with;*
- 2) Page 2, Guests, third sentence, #3), delete the word "connecting" and insert the word connection.*

ANNOUNCEMENTS

1. The Barre Town Fire Department is selling calendars to benefit the Fire Department's auxiliary. The calendars are fifteen dollars and can be purchased at the Municipal Building.
2. The winter edition of the Barre Town Newsletter will be mailed shortly. This edition is particularly informative; notifying residents of winter policies.
3. Just another reminder: winter is coming, have your vehicle checked for safety and consider changing your all-season tires to snow tires for seasonal driving conditions. Consider other safety tips such as driving with your lights on at all times and keeping a blanket in your car in the event of an unexpected breakdown.

GUESTS - None

DISPATCH SERVICE AGREEMENT

Background: The contract with Barre City for dispatch service covers our public safety departments (Fire, Police, and EMS). Our contract with the City expired June 30, 2009. The City approached the Town with contract renewal beginning July 1, 2009 and ending June 30, 2012. The contract's cover letter notes there are only two changes, "cost and narrow banding for radio frequencies." While making the change to the required narrow banding of radio frequencies is important (it would be done with or without Barre Town), it is the cost of the contract that is eye catching.

Selectboard Minutes of November 24, 2009 continued:

The City is citing personnel, benefits, and building/equipment as grounds for cost increases of 4%, 4.5%, and 4.5% respectively over the next three years. In essence this will cost the Town \$205,767 for the current fiscal year 2009-2010, \$215,027 for fiscal year 2010-2011, and \$224,703 for fiscal year 2011 - 2012. The total contract is \$645,497.

A recommendation has been made to do a partial renewal through December 2010 (1 $\frac{1}{2}$ years), which gives the Town the opportunity to identify and evaluate dispatching options. Partial signing would reduce the Town's payment obligation to \$322,750 and could potentially result in cost savings if a less expensive alternative is found.

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to authorize the Town Manager to send a letter of notification to Barre City informing them of Barre Town's intent to extend the contract through December 31, 2010 only.

AWARD SALE OF EQUIPMENT/VEHICLE

Background: As a result of equipment and vehicle purchases this fiscal year the Town has items for sale.

On a motion by Gagne, seconded by Newton, the Selectboard voted unanimously to award the sale of a 1985 Chevrolet $\frac{3}{4}$ ton 4x4 pickup truck to Kevin Morse for the bid price of \$1,400.00.

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to award the sale of the 1976 Ford F750 w/stainless steel tank to VT Butter & Cheese for their bid price of \$1,601.00.

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to award the sale of a 1000 lb. truck body mounted crane to Dana Comstock for the bid price of \$25.00.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to award the sale of a 1500 psi hot water pressure washer to Mike Martel for the bid price of \$51.00.

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to award the sale of a 70" broom for a Bobcat skid steer to Dana Comstock for the bid price of \$107.00.

On a motion by Wolfe, seconded by Fish, the Selectboard voted unanimously to award the sale of a 2000 Jeep Cherokee sport to Route 302 Motors for the bid price of \$550.00.

SIDEWALK MAINTENANCE ORDINANCE -THIRD READING

Background: This is the third and final reading of the sidewalk ordinance prohibiting the deposit of snow on public sidewalks. Approving this ordinance will restrict residents and business owners from depositing snow onto public sidewalks.

Selectboard Minutes of November 24, 2009 continued:

On a motion by Wolfe, seconded by Newton, the Selectboard voted unanimously to read by title only "An ordinance Of The Town Of Barre Amending The Town Code Of Ordinances, Section 6-2, Prohibiting Depositing Snow On Public Sidewalks."

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to adopt "An Ordinance Of The Town Of Barre Amending The Town Code Of Ordinances, Section 6-2, Prohibiting Depositing Snow On Public Sidewalks."

5-YEAR PAVED ROAD PLAN

Background: During the past couple of weeks the Paved Road Plan has been discussed at the weekly DPW/construction meeting. The Review process guiding standards were reviewed and adhered to. These standards include trying to maintain a balance in spending from year to year, grouping neighborhoods together, incorporating highest priorities within year one, and adjusting project assignments for changing conditions. Aside from minor changes in work type (milling and overlaying) and the occasional addition or deletion of annual road assignments, the Paved Road Plan remains the same. The Selectboard was presented a table outlines the changes to each year of the plan.

The average annual cost for the revised 5-Year paved Road Plan is \$632,180, which is down from the current plan's average of \$635,825 per year. The cost objective per year is keeping total annual project costs at or around the \$630,000 range. This plan is an exercise in preparing the Highway Fund budget.

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to adopt the 5-year paved Road Plan as presented.

Blow asked the Manager to include a brief description of the various road paving methods. This information will be extremely helpful during the budget process and to those reading the plan.

DISCUSS SIDEWALK MAINTENANCE

Background: The winter sidewalk maintenance was put out to bid several weeks ago. Only one bid was received and after reviewing the bid the Selectboard opted to re-bid the job(s). No bids were received a second time. However, Don Gainey did submit a proposal for the Board to review.

Blow has spoken with a vendor who stated if the contract period had been for a longer he would have bid on the job. The longer period would allow for the purchase/payoff of equipment needed.

On a motion by Gagne, seconded by Wolfe, the Selectboard voted unanimously to amend the RFP for winter sidewalk maintenance to a contract term of 3 years and to have the manager send out the RFP again.

PURCHASE OF USED SCHOOL BUS

Background: The Town owns a 1988 green school bus (sewer bus) that is used for storage and certain odd jobs (clearing frozen culverts, etc.). The Barre Town School has offered to sell the Town a 1999 Chevrolet bus with 78,000 miles for \$1,000. Should the bus be purchased the green bus would be sold.

Selectboard Minutes of November 24, 2009 continued:

On a motion by Wolfe, seconded by Fish, the Selectboard voted to purchase a 1999 Chevrolet school bus from Barre Town Middle and Elementary School for \$1,000. Gagne voted no.

WEEKLY ACCOUNTS PAYABLE WARRANT

A motion was made by Gagne, seconded by Wolfe, to approve the accounts payable warrant as presented. Newton voted no.

MISCELLANEOUS

The Recreation Department has received a grant from the Vermont Department of Buildings and General Services in the amount of \$700.00 for the purchase of playground equipment, mores specifically to increase the purchasing power of the swing set budgeted in fiscal year 2009-2010. Grant paperwork associated with this award was presented for the Board to sign.

On a motion by Gagne, seconded by Newton, the Selectboard voted unanimously to authorize the Town Manager to sign the grant agreement with the State of Vermont for the Recreation Department Grant of \$700.00.

The Manager stated there are two change orders for the Mill Street waterline project. These change orders will reduce the total project cost.

On a motion by Gagne, seconded by Newton, the Selectboard voted unanimously to approve Change Order #1 for the Mill Street Water Line Project by deleting the pavement grinding cost (-\$2,564.70), and adding hydrant extension (+\$382.34) for a net decrease of \$2,182.36.

On a motion by Wolfe, seconded by Gagne, the Selectboard voted unanimously to approve Change Order #2 for the Mill Street Water Line Project by changing the estimated quantities to actual ordered for a net decrease of \$6,069.80.

'ROUND THE TABLE

The Selectboard wished everyone a Happy Thanksgiving.

Blow distributed copies of the press release regarding the proposed railroad venture (Hooper and Rock of Ages) to ensure the Board has factual information regarding this project.

EXECUTIVE SESSION

On a motion by Newton, seconded by Wolfe, the Selectboard voted unanimously to go into executive session at 7:35 p.m. to discuss real estate and legal.

On a motion by Fish, seconded by Wolfe, the Selectboard voted unanimously to come out of executive session at 9:22 p.m.

Selectboard Minutes of November 24, 2009 continued:

ADJOURN

On a motion by Fish, seconded by Gagne, the Selectboard voted unanimously to adjourn at 9:22 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard