

LETTER OF INTEREST

In an attempt to provide the Selectboard with comparable, pertinent information about applicants requesting appointment to a board, commission, or committee, all applicants are asked to include the following (or as much as possible) information in their letter of interest. The letter could be emailed to offices@barretown.org or mailed to the Barre Town Manager's Office, PO Box 116, Websterville, VT 05678.

- a) Name
- b) Address, phone, email
- c) Why want to serve (generally)?
- d) Available on scheduled meeting night?
- e) What is interest in serving on _____?
board/committee/commission
- f) How long lived in Barre Town?
- g) Service with other community organizations - name/list
- h) Prior municipal volunteer service - name/list
- i) Does service on _____ present any
board/committee/commission
conflicts of interest due to applicant's or immediate family members' employment?
- j) Education
- k) Work experience in general and work experience relevant to board/committee/commission
- l) Other comments applicant thinks are relevant
- m) Attaching a resume is optional