

# BARRE TOWN SELECTBOARD MEETING AGENDA

June 26, 2018

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of June 19, 2018.
5. Announcements
6. Receive guest (for non-agenda items).
7. Consider accepting Websterville Fire District deed.
8. Consider request to occupy water easement.
9. Department head visits: a) public works superintendent; b) Fire Chief; c) Planning & Zoning Director; d) Police Chief; e) Town Engineer.
10. Consider approving purchase of replacement sewer lift station pump.
11. Presentation by Barre Area Development Corp.
12. Presentation by Central Vermont Economic Development Corp.
13. Consider approving weekly accounts payable warrant for June 26, 2018.
14. Miscellaneous: fireworks permits: a) July 4 & 5 at 9 Snowbridge Road; b) July 4 at 40 Church Hill Road; c) July 4 at 106 Lyman Road; d) July 7 at 14 Breer Road; and any other liquor licenses, if any.
15. 'Round the table.
16. Executive session: (labor contract negotiations).
17. Adjourn.

## BARRE TOWN SELECTBOARD MINUTES

June 26, 2018

The duly warned meeting of June 26, 2018 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:00 p.m.

The following members were in attendance: Tom White, W. John "Jack" Mitchell, Bob Nelson, and Norma Malone. Paul White was not present.

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kely, Asst. Town Manager Elaine Wang, DPW Superintendent Richard Tetreault, Police Chief William Dodge, Town Engineer Harry Hinrichsen, Fire Chief/Zoning & Planning Director Christopher Violette, BAD Director Joel Schwartz, CVED Director Jaime Steward, Steve Rubalcaba, Dave Dickinson, Craig Hull, Adam Crawford, Ryan Pierson, and Thomas Foster.

**CALL TO ORDER** - The meeting was called to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

### APPROVE THE AGENDA

*On a motion by Malone, seconded by Mitchell, the Selectboard voted to accept the meeting agenda as amended: add item 14f) a follow-up on the Richardson Road private shooting range. Paul White was not present for the vote.*

### MINUTES

*On a motion by Nelson, seconded by Malone, the Selectboard voted to approve the Selectboard meeting minutes of June 19, 2018 with minor spelling and grammatical changes. Paul White was not present for the vote.*

**ANNOUNCEMENTS**

- Would you like to engage more with your community? We still need one member each for our Recreation, Cemetery, and Housing Advisory Committees. We also need a couple of representatives for the Town on the Regional Transportation Advisory Committee and the newly formed Central Vermont Internet Board. Contact the Town Manager's office at 802-479-9331 for more information or visit [www.barretown.org](http://www.barretown.org).
- Speaking of great and fun things that our boards do; the Recreation Board will once again be hosting their FREE Ice Cream Socials at the Town's playgrounds in July and August. The first one will be Tuesday, July 10<sup>th</sup>, 6:30 p.m. at the Trow Hill playground. For the full schedule visit the Town website.
- Littlejohn Road will be closed to traffic from Sabetto Street to Donahue Road between 6:00 p.m. and midnight June 29 and June 30, 2018. Town Forest users, please note the 44 Brook Street parking lot will also be closed on Friday and Saturday, June 29<sup>th</sup> and 30<sup>th</sup>, from 6:00 p.m. to midnight for Rockfire performer parking.
- From July through August the Selectboard will be meeting every other Tuesday starting July 3<sup>rd</sup>. For the months of September - December, the Selectboard will not meet the first Tuesday of each month.

**GUESTS - None**

**WEBSTERVILLE FIRE DISTRICT #3 - ACCEPTANCE OF DEED**

Background: Since Vermont Legislature did not create the Websterville Fire District #3, their action is not required for a merger with the Town. However, to make the action legal Town Attorney, Mike Monte, advised the Selectboard vote to accept a deed from the Fire District.

Fire District Prudential members Steve Rubalcaba and Dave Dickinson were present and thanked the Town Manager and staff for all the efforts to make this merger happen. The Board thanked the Fire District volunteers over the years, there were many, for all their hard work and dedication. Mitchell provided a brief history of the Fire Districts major events to include this merger.

*On a motion by Malone, seconded by Mitchell, the Selectboard voted to accept the deed from the Websterville Fire District #3 for acquisition of the water district. Paul White was not present for the vote.*

**REQUEST TO OCCUPY WATER EASEMENT**

Background: Ryan Pierson, owner of Crossway Auto Center purchased the former Cameron's Garage in East Barre. He would like to build an addition that would occupy the town's 6" water line right-of-way in the rear corner of the lot. To mitigate the effect on the Town, he proposes to pay for and install a sleeve around the Town water line to allow easier servicing. Also, once complete the East Barre water line project will provide the primary water service in the area and this 6" service will become a backup.

Management's opinion is this is the best option that still allows the business to build the addition. Board discussion focused the difference between this easement request and a recent one on Richardson Road, the improvements to the line being paid for by the property owner, that said line will in the future become a backup water service line, and there no easement deeds for this water line found in the land records.

*On a motion by Nelson, seconded by Malone, the Selectboard voted to grant Crossway Auto Center of East Barre, Tax Map 025, Lot 141-00 permission to occupy a*

Selectboard Minutes of June 26, 2018 continued:

portion of land over the Town's water line located at the southeasterly corner of the proposed building addition, and that the property owner will pay for and replace the existing water line a distance of 60 feet +/- with 6" PVC piping and will encase said new water line with a sleeve, property owner will enter into an agreement with the Town of Barre to maintain said water line which will be recorded in the Barre Town land records. Paul White was not present for the vote.

## DEPARTMENT HEAD VISITS

DPW Superintendent: Richard Tetreault provided the Board with an overview of the various items being worked on or completed this quarter. They include but are not limited to:

- Completing the roof and breaker work at the South Barre Pump Station.
- The standard spring items of sewer cleaning, manhole work in preparation for road paving, dust control, working with Recreation Department on various projects which are complete.
- Staffing - summer help is working and hired Eric Michaud (full-time).
- The Millstone conduit project is completed.
- There was a brief discussion (life expectancy, rotation cycle for replacement of items such as this) regarding the sewer lift station pump on the agenda a little later.

Fire Department: Chief Violette reviewed the number of calls, the new SCBA equipment is in service and being used during training, community projects (BMTES BBQ, Father's Day BBQ), progress on the Fireman's Club being designated 501 C(3), and special recognition. Firefighters Craig Hull and Adam Crawford were present. They have received their Firefighter Level 1 certification (Federal) which requires over 190 hours of training in addition to the Town Fire Department requirements. Both were congratulated for all their hard work and dedication to their profession.

Fireworks permit revision work: Violette informed the Board work has begun on the application changes. He and the Police Chief have noted the items they would like changed. Board members and the Manager stated consideration should be given to the hours a display can be held. Malone stated she would like to resolve this issue soon. The Fire Chief, Police Chief, and Town Clerk will meet to complete a draft for Board approval soon.

Zoning & Planning Department: Violette provided permit activity and action by the Development Review Board and Planning Commission. Windy Wood Housing home building is still going strong. He also noted the most recent power application, a 5 mega watt battery storage facility to be located at Northern Power in the Wilson Industrial Park.

Police Department: Chief Dodge distributed his quarterly report to Board members. Items reviewed included, training, staffing (present and future), grants, equipment status, and community appearances. It was noted the Chief's probation period will be ending soon.

Town Engineer: Engineer Hinrichsen gave an update on the gravel road projects being worked on, participation with the Regional Conservation Crew (doing erosion control work in Town), sewer manhole inventory work with the Regional Planning Commission, and the need to generate a punch list of items for road repairs to be done/redone associated with the Websterville Fire District line replacement project.

## REPLACEMENT SEWER LIFT STATION PUMP

Background: The Orchard Terrace sewer lift station (moves sewage from that neighborhood up to the main line) has two submersed pumps that alternate and back each other up. Typical life span for this type of pump is 20 years or so. One of the pumps is over 30 years old and since at least mid-April has been running poorly, indicating it might

**Selectboard Minutes of June 26, 2018 continued:**

fail at any time. After investigating it was concluded it should be replaced and is an unbudgeted item. The pump station is currently functioning on the other pump.

Quotes were obtained from Champlin Associates - installed is \$8,416.32. With the Town doing the installation the cost would be \$6,496.32. The Town has worked with Champlin before and have been satisfied with their products.

*On a motion by Nelson, seconded by Malone, the Selectboard voted to authorize the purchase of a pump from Champlin Associates per their estimate of \$6,496.32 dated June 1, 2018. Paul White was not present for the vote.*

**BARRE AREA DEVELOPMENT - REPORT**

Quarterly Barre Area Development presents a report to the Selectboard. Topics of interest included:

- Wilson Industrial Park (WIP) covenant review - recommendations/comments were emailed to the Town Manager;
- Stormwater concerns for the WIP, there should be a unified plan.
- Stone is being moved by the rail system - not sure how long it will last.
- All Earth Rail is hoping to have some "bud" cars ready for a summer demonstration.
- BAD is sending a letter to the State of Vermont advising of available office space in the Barre area
- Media study - expect to have information by end of July.

**CENTRAL VERMONT ECONOMIC DEVELOPMENT CORP - REPORT**

Central Vermont Economic Development Corp (CVEDC) is also presenting their quarterly report to the Selectboard. Their report included:

- Old Route 2 Distillery digital marketing campaign and the use of Norwich students to facilitate.
- Update on Vermont Creamery building goals
- Workforce Development projects.

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Nelson, seconded by Malone, the Selectboard voted to approve the weekly accounts payable warrant for June 26, 2018. Paul White was not present for the vote.*

**MISCELLANEOUS**

*On a motion by Nelson, seconded by, Mitchell, the Selectboard voted to approve and authorize the Town Clerk to sign a fireworks permit for:*

- 1) Marcia Hayford, 9 Snowbridge Road, July 4 and 5, 2018;
- 2) Bradley Lawson, 40 Church Hill Road, July 4, 2018;
- 3) Cedric Sanborn, 106 Lyman Road, July 4, 2018;
- 4) Andrew Woodhams, 14 Breer Road, July 7, 2018.

*Paul White was not present for the vote.*

Malone provided more information on a private shooting range which included copies of Vermont Statutes, Barre Town Zoning Ordinance sections referencing outdoor private and commercial firearms ranges, designated zones which allow for such ranges, and a zoning map of Barre Town. The Board, by consensus, opted to discuss this at a future meeting to allow time to review and digest all the new material which was provided.

**'ROUND THE TABLE**

Malone inquired when the next Traffic Safety Advisory Committee would meet as there is nothing on the website. Rogers noted there was no meeting this month.

Selectboard Minutes of June 26, 2018 continued:

Nelson reminded residents that Rockfire will be held this weekend.

Mitchell inquired if the Manager was aware that divers would be needed to check the intake water piping for the Websterville Fire District Plant. Rogers stated he was and it is being taken care of.

**EXECUTIVE SESSION**

*On a motion by Mitchell, seconded by Nelson, the Selectboard voted to find the need to go into executive session citing premature general knowledge of labor contract negotiations would put the Town at a substantial disadvantage. Paul White was not present for the vote.*

*On a motion by Mitchell, seconded by Malone, the Selectboard voted to go into executive session at 9:15 p.m. to discuss labor contract negotiations. Paul White was not present for the vote.*

*On a motion by Mitchell, seconded by Malone, the Selectboard voted to come out of executive session at 10:15 p.m. Paul White was not present for the vote.*

**ADJOURN**

*On a motion by Mitchell, seconded by Nelson, the Selectboard voted to adjourn at 10:15 p.m. Paul White was not present for the vote.*

\_\_\_\_\_  
Donna J. Kelty, Town Clerk-Treasurer

\_\_\_\_\_  
Selectboard Chair

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Barre Town Selectboard**