

# BARRE TOWN SELECTBOARD MEETING AGENDA

July 17, 2018

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of July 3, 2018.
5. Announcements
6. Receive guest (for non-agenda items).
7. Consider request to discontinue abandoned section of Morrison Road.
8. Consider awarding East Barre sidewalk construction contract.
9. Consider authorizing purchase of Lower Graniteville Playground equipment.
10. Consider approving letter of support for Lower Graniteville Playground grant application.
11. Discuss things to do list.
12. Consider approving deed and right-of-way documents for Mill Street/Route 110 intersection project; a) quit-claim deed for Mill St./VT RT 110 right-of-way; b) four grants of easement and waivers of compensation; and c) option for access, including payment, to re-align Mill Street.
13. Consider approving weekly accounts payable warrant for July 10 and July 17, 2018.
14. Miscellaneous: including licenses and permits, if any.
15. Round the table.
16. Executive session: labor contract negotiations, personnel, and contracts (action expected).
17. Adjourn.

## BARRE TOWN SELECTBOARD MINUTES July 17, 2018

The duly warned meeting of July 17, 2018 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:00 p.m.

The following members were in attendance: Tom White, Norma Malone, Paul White and W. John "Jack" Mitchell. Bob Nelson was absent.

Attendance for the regular meeting included: Town Manager Carl Rogers, Asst. Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Dan Kiniry (Barre Community Baseball), Bill Bond, and Craig Chase.

**CALL TO ORDER** - The meeting was called to order at 6:02 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

### APPROVE THE AGENDA

*On a motion by Paul White, seconded by Malone, the Selectboard voted to accept the meeting agenda. Bob Nelson was not present for the vote.*

### MINUTES

*The item was tabled until next meeting to allow additional time for review. The delay is due to the preparation and mailing of new property tax bills.*

### ANNOUNCEMENTS

- If you care how our cemeteries are cared for, whether out of respect for the deceased, interest in preserving history, or concern for the experience of living family

**Selectboard Minutes of July 17, 2018 continued:**

members, please consider serving on the Barre Town Cemetery Commission. There is one vacancy that needs to be filled. This Commission meets at 6:30 p.m. the 4<sup>th</sup> Wednesday of every month, except usually not during the winter. If you would like more information, including how to apply to serve, please contact the Town Manager's Office at 802-479-9331 or visit [www.barretown.org](http://www.barretown.org).

- The next two FREE Ice Cream Socials hosted by the Recreation Board will be held Tuesday, July 24, 2018, 6:30 p.m. at the Upper Websterville Playground on Brook Street, and Tuesday July 31, 2018 at 6:30 p.m. at the South Barre Playground on Wilson Street behind Hannaford Supermarket. For the full schedule see the Town website.
- The Travis Mercy memorial Skatepark has new concrete features! Join us for an exciting grand opening with a special guest on Sunday, August 5, 2018. Stay tuned for more details.
- As part of the Barre Heritage Festival, the Central Vermont Runners and Rehab GYM are again organizing the 5K Heritage trail run in the Town Forest on Sunday, July 29, 2018. Please be aware that the trails will be quite busy that morning.
- The tax bills have been mailed. Please note that as it is the beginning of the Town's fiscal year, the envelope includes your property tax bill for the year AND your sewer bill for the year if you are connected to the municipal sewer system. If you forward your property tax bill to your mortgage company, make sure to take the sewer bill out. Both payments are due Wednesday, August 15, 2018.
- Chair White informed the public that immediately following the Selectboard executive session on July 3, 2018 the Board took action to approve wage increases for staff as recommended by the Town Manager.
- On another note, the Friends of the Aldrich Public Library will be holding their Summer Book Sale on Friday, July 27<sup>th</sup> 8:00 a.m. - 6:00 p.m. and Saturday, July 28<sup>th</sup> 7:30 a.m. - 2:00 p.m.

**GUESTS**

Dan Kiniry, Barre Community Baseball was present and informed the Selectboard and viewing audience that the Barre boys 13-year-old Babe Ruth team won the State Tournament. The boys and their families will be heading to Westfield, Massachusetts this Friday. The cost for this trip is estimated to cost \$12,000 - \$15,000. They have started fundraising to cover the expenses. Checks can be made payable to Barre Community Baseball (note it is for the 13-year-old Babe Ruth) and mailed to 46 Spruce Mountain View, Barre, VT 05641. For more information go to the Barre Town Recreation Board page.

The Board congratulated the team on their big victory and wished them great success this weekend.

**MORRISON ROAD - ABANDONED SECTION**

Background: Before the late 1970's Morrison Road had a "Y" where it intersected with Upper Prospect Street. The branch of the "Y" to the right (north) was abandoned as a traveled road. Chase and Chase was hired by the Bond family to do some survey (lot line) work. They believe the abandoned branch of the "Y" was not officially discontinued. This process involves a Selectboard site visit, public hearing, with a published notice and direct mailing to abutters. The Selectboard's decision (order) is written and recorded in the Town Highway Book (Land Records). Documents (aerial map and drawing from Chase showing the approximate location of the section in question were provided.

Selectboard Minutes of July 17, 2018 continued:

Craig Chase (Surveyor) and Bill Bond (property owner) were present. Mr. Bond has been paying taxes on the abandoned section of the "Y" for some time. While the realignment plans indicate the section of road was to be discontinued no documentation was found. It was also noted the Town should review the section of the old "Y" off Jensen Road to determine if it was discontinued. The size of the land and its' location does not make it of any value to the Town. Should the Town choose to discontinue this section, the timeline for completing the process was reviewed.

By consensus the Selectboard instructed the staff to proceed with the abandoned road process for the portion of land on the Bond property and the staff should also look across the road at the piece off Jensen Road to determine if the discontinuance was perfected. With meeting every other week, the process will begin by the beginning of September.

**EAST BARRE SIDEWALK CONSTRUCTION CONTRACT**

Background: Construction bid documents were prepared by the project's design engineer. The bid was open for three weeks as required and 17 firms were directly notified of the opportunity. Three bids were received: Griffin & Griffin - \$169,398; Capitol Earthmoving - \$235,680.90; and JP Sicard - \$267,185.00. The Town has sufficient grant funds to award to Griffin & Griffin.

The design engineer analyzed Griffin & Griffin bid against each line item specification. He concluded their math was accurate, and the bid was sufficiently reasonable and recommends the Selectboard award them the contract.

*On a motion by Paul White, seconded by Malone, the Selectboard voted to award the East Barre Sidewalk construction contract for the project EH0619 to Griffin & Griffin in the amount of \$169,398.00. Bob Nelson was not present for the vote.*

**PURCHASE OF LOWER GRANITEVILLE PLAYGROUND EQUIPMENT**

Background: The VLCT Town playground audit mentioned several findings for the Lower Graniteville Playground which include the metal swing set is too low to the ground and a spring rider is in bad shape. The Assistant Manager provided a quote of \$11,584.52 for the demolition, purchase, and installation of several pieces of equipment at the Lower Graniteville Playground. Ms. Wang is requesting a sole purchase for UltiPlay (the vendor worked with the Town on the Trow Hill Playground renovation). Their prices are competitive, have environmentally friendly products, and are very good to work with. The current fiscal year budget for this \$15,000.

*On a motion by Mitchell, seconded by Malone, the Selectboard voted to purchase from UltiPlay, without competitive bidding, the various playground equipment, installation, freight, and demolition for an estimated cost of \$11,584.52 to be used at the Lower Graniteville Playground. Bob Nelson was not present for the vote.*

**LOWER GRANITEVILLE PLAYGROUND GRANT APPLICATION**

Background: The Lower Graniteville Playground needs renovating. Part of the reason is because 1) the completed playground audit and 2) some of the items are very old and outdated. The current plan for the renovation estimates (includes half community build, half contractor) the cost around \$45,000 for equipment and installation. This year \$15,000 was budgeted with that appropriation continuing for the next two years, making this a three-year renovation. Assistant Manager Wang is proposing the Town apply for a Recreational Facilities grant (requires 1:1 match). Should we be awarded the grant the project would only take two years to complete. However, past awardees are less likely to win and the Town has won twice before. Applications are always looked upon more

**Selectboard Minutes of July 17, 2018 continued:**

favorably if it has a lot of community support, so a letter from the Selectboard would be helpful. The grant application is due July 31<sup>st</sup>.

*On a motion by Malone, seconded by Paul White, the Selectboard voted to approve the submittal of the Recreational Facilities grant application and to approve the signing of the letter of support for the Lower Graniteville Playground renovations. Bob Nelson was not present for the vote.*

Motion discussion included the Town's liability knowing what the playground deficiencies are and the fiscal impact to future budgets for on-going maintenance.

**SELECTBOARD THINGS TO DO LIST**

Background: Chair Tom White asked Board members to pick three items from the Selectboard List of Things to Do that are priorities.

Board members and the Manager each noted their respective items, while adding a few and stating that some things naturally go together. Chair White thanked everyone for their input.

**MILL STREET - ROUTE 110 INTERSECTION RE-ALIGNMENT PROJECT**

The item was passed over as the Town Attorney had an issue with some of the documents. Construction is planned for 2020 at this intersection.

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Paul White, seconded b Malone, the Selectboard voted to approve the weekly accounts payable warrants for July 10 and 17, 2018. Bob Nelson was not present for the vote.*

**MISCELLANEOUS - None**

**'ROUND THE TABLE**

Malone stated the Conflict of Interest Policy committee is tentatively scheduled to hold their first meeting on August 1<sup>st</sup> at 6:00 p.m.

Malone inquired on the status of the Health Order for 33 Washington Road. Rogers stated that tomorrow morning the Town is prepared to move in and clean up. Chair White stated he will let the neighbors know about the progress.

Paul White stated the City of Newport has enacted an ordinance prohibiting the sale of marijuana in the City. He has concerns over the loop holes in the law and for neighborhoods in Town. A copy of the ordinance has been requested and he will share with the Board.

**EXECUTIVE SESSION**

*On a motion by Mitchell, seconded by Malone, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge of labor contract negotiations, personnel, and contracts would put the Town at a substantial disadvantage. Bob Nelson was not present for the vote.*

*On a motion by Mitchell, seconded by Paul White, the Selectboard voted unanimously to go into executive session at 7:35 p.m. to discuss labor contract negotiations, personnel, and contracts. Bob Nelson was not present for the vote.*

*On a motion by Mitchell, seconded by Paul White, the Selectboard voted unanimously to come out of executive session at 9:22 p.m. Bob Nelson was not present for the vote.*

Selectboard Minutes of July 17, 2018 continued:

**INTERIM ASSESSOR APPOINTMENT**

*On a motion by Mitchell, seconded by Malone, the Selectboard voted to appoint Russ Beaudin as Interim Assessor pending the return of Joseph Levesque to assume all his regular in the office duties. Bob Nelson was not present for the vote.*

**ADJOURN**

*On a motion by Mitchell, seconded by Paul White, the Selectboard voted to adjourn at 9:25 p.m. Bob Nelson was not present for the vote.*

\_\_\_\_\_  
Donna J. Kelty, Town Clerk-Treasurer

\_\_\_\_\_  
Selectboard Chair

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Barre Town Selectboard**

DRAFT