

# BARRE TOWN SELECTBOARD MEETING AGENDA

## July 31, 2018

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of July 3 and 17, 2018.
5. Announcements
6. Receive guest (for non-agenda items).
7. Presentation by members of Spaulding High School 2018 football team.
8. Meet applicant for Cemetery Commission.
9. Consider approving new fireworks permit application and fee.
10. Consider approving and authorizing signing of right-of-way documents for Mill Street/Route 110 project.
11. Consider approving 2018-2019 fuel contracts.
12. Consider retro-active approval of request to State for extension of the grievance process.
13. Consider approving weekly accounts payable warrant for July 24 and July 31, 2018.
14. Miscellaneous: including licenses fireworks permit for Canadian Club and possibly other licenses and permits.
15. 'Round the table.
16. Executive session: labor contract negotiations and contracts.
17. Adjourn.

### BARRE TOWN SELECTBOARD MINUTES

#### July 31, 2018

The duly warned meeting of July 31, 2018 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:00 p.m.

The following members were in attendance: Tom White, Norma Malone, Bob Nelson and W. John "Jack" Mitchell. Paul White was absent.

Attendance for the regular meeting included: Town Manager Carl Rogers, Asst. Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Angela Labrador, SUHS Football coach Bob Lamb, Kerri Lamb, Cameo Lamb, Drew Lamb, Eamon Hogan, Ethan Benoit, Corey Wells, Jackson Pierson, Nick Norwood, Casey Payette, and Eli Lamb.

**CALL TO ORDER** - The meeting was called to order at 6:03 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

#### APPROVE THE AGENDA

*On a motion by Malone, seconded by Nelson, the Selectboard voted to accept the meeting agenda as amended: add legal to item #16 Executive Session. Paul White was not present for the vote.*

#### MINUTES

*On a motion by Nelson, seconded by Malone, the Selectboard voted to approve the meeting minutes of July 3, 2018 with minor grammatical and spelling corrections. Paul White was not present for the vote.*

*On a motion by Malone, seconded by Mitchell, the Selectboard voted to approve the meeting minutes of July 17, 2018 with minor grammatical and spelling corrections. Paul White was not present for the vote.*

## ANNOUNCEMENTS

- The Vermont State Primary Elections are Tuesday, August 14<sup>th</sup>. You can get your early ballots from the Clerk's office by calling 802-479-9391. You can also vote early in the Clerk's Office at 149 Websterville Road. Office hours are Monday - Friday, 8:00 a.m. to 4:30 p.m.
- The last two FREE Ice Cream Socials hosted by the Recreation Board will be held Tuesday, August 7, 2018, 6:30 p.m. at the East Barre Playground, and Tuesday August 14, 2018 at 6:30 p.m. at the Upper Graniteville Playground on Park Street.
- The Town still needs volunteer representatives, a primary and an alternate, to the Regional Transportation Advisory Committee. Central Vermonters are interconnected via our vehicles and roads. By serving on this committee you can help ensure that Barre Town's perspective on this regional network is heard and understood. If you would like more information, including how to apply to serve, please contact the Town Manager's Office at 802-479-9331 or visit the website at [www.barretown.org](http://www.barretown.org).
- The Travis Mercy Memorial Skatepark grand opening special guests have been announced - pro skateboarders Jordan Maxham, who grew up in Graniteville and on the Travis Mercy Skatepark, and now skates professionally out of California, and Chris Colbourn of Williston. Join them, the Mercy family, and many others on August 5<sup>th</sup>, 10:00 a.m. - 2:00 p.m. for a barbeque, signed souvenir tee-shirts, photo ops, and giveaways from skateboarding sponsors to celebrate the new skatepark features. The ribbon cutting ceremony will be at 11:00 a.m.
- Property taxes and sewer use charges are due August 15, 2018. If you have not received your new property tax bill contact the Town Clerk's Office at 802-479-9391.
- Chair White also noted that after the July 17<sup>th</sup> Executive Session the Board voted to appoint Russ Beaudoin as Interim Assessor pending Joe Levesque's return to full duties.

## GUESTS - None

## SUHS 2018 FOOTBALL TEAM PRESENTATION

Background: The Spaulding Union High School Football Coach Bob Lamb started a new Leadership Program. One of the skills is public speaking. The players will talk about the 2018 football season and invite those present (and those viewing) to attend their games.

Coach Lamb informed the Board that due to budget cuts many players will have to purchase some of their own equipment. This has resulted in the SUHS football team doing some additional fundraising. Various events will be held and the team is encouraging all to come to the games. The football team has also started a "Rising Tide" program to promote leadership in the community. The players present provided information and gift packages to the Board. For more information on the Rising Tide program, information on football fundraising events, or to donate contact Coach Lamb at 802-477-3593.

Board members thanked team members for their willingness to participate in the program and their gift bags.

## CEMETERY COMMISSION APPLICANT

Background: Merle Miller's term on the Cemetery Commission expired May 31, 2018. He chose not to be re-appointed. The Town has been advertising since the April newsletter. The Commission has 5 members whose terms are 5 years. Angela Labrador

Selectboard Minutes of July 31, 2018 continued:

has applied to fill the unexpired term to end May 31, 2023. She was present to meet the Selectboard.

*On a motion by Nelson, seconded by Malone, the Selectboard voted to appoint Angela Labrador to the Cemetery Commission for the remainder of the 5-year term that expires May 31, 2023. Paul White was not present for the vote.*

### **FIREWORKS PERMIT APPLICATION REVISION**

Background: One of the items on the Selectboard "to do" list is revising the fireworks application. Police Chief William Dodge, Fire Chief Christopher Violette, and Town Clerk Donna Kelty reworked the application, updated the attachments with a recommendation the permit fee be increased to \$25 (from \$15). Draft documents were provided to the Board for review prior to the meeting.

Town Clerk Kelty reviewed some of the changes (adding contact information to include the landowner, removing information detailing types of fireworks, and emphasizing the 15- day review period). The permit has been in place since February 26, 2002. No revisions or fee changes have been made since that time.

*On a motion by Nelson, seconded by Mitchell, the Selectboard voted to approve the draft 2018 Fireworks Application as presented with minor changes. Paul White was not present for the vote.*

Town Clerk Kelty stated the work group discussed how the approval process has evolved over the years to include the demand of staff time to review. The proposed \$25 fee still will not cover the cost of processing. Upon approval of the new application Kelty will send letters to "regular" permittees notifying them of change.

*On a motion by Mitchell, seconded by Nelson, the Selectboard voted to set the fireworks application permit fee to \$25.00. Paul White was not present for the vote.*

By consensus of those present the intent of the motion was to make the application revision and permit fee increase effective August 1, 2018.

### **MILL STREET/ROUTE 110 ROAD PROJECT**

Background: During the July 17<sup>th</sup> meeting the Mill Street/Route 110 State project was skipped over to allow some issues pointed out by the Town Attorney to be resolved. Attorney Monte provided a letter to the Selectboard stating he is satisfied with the documents and there is no quit claim deed included in this action at this time.

*On a motion by Nelson, seconded by Malone, the Selectboard voted to approve and to authorize the Town Manager to sign four (4) Grants of Temporary Rights and an Option for STP HES 0169 (8), the Mill Street/Route 110 project. Paul White was not present for the vote.*

### **2018-2019 FUEL CONTRACTS**

Background: For about 6 years the Town has used Competitive Energy Services (CES) to get good prices for gasoline, diesel fuel, heating oil and propane. The Manager recently provided CES with updating information on locations, tank sizes and ownership, and estimated quantities needed. CES has provided price proposals. Board members were provided comparisons with the FY 17-18 contracts. It is noted that all low bidders had the Town's FY 17-18 contracts.

The Manager provided some updated quote information. Due to rising costs other option pricing was provided to the Board.

**Selectboard Minutes of July 31, 2018 continued:**

*After much discussion, a motion was made by Nelson, seconded by Malone, to approve contracts arranged through Competitive Energy Services (CES) as follows:*

- Champlain Valley for gasoline at \$2.35 per gallon (rack price plus adder of \$.25 per gallon),*
- Champlain Valley for diesel fuel at \$2.40 per gallon (rack price plus adder of \$.20 per gallon),*
- Champlain Valley for heating oil \$2.45 per gallon, and*
- Irving Energy for propane at \$1.539 per gallon.*

*Paul White was not present for the vote.*

**REQUEST TO STATE FOR EXTENSION OF GRIEVANCE PROCESS**

Background: *With the uncertainties in the Assessor's Office at the beginning of the month Management thought it would be prudent to request an extension of the period to complete tax grievances in case the Assessor was unable to do so. A letter was sent to the State (after speaking with the Property Valuation & Review District Advisor). The State gave a partial extension but conditioned that because the request was not approved by the Selectboard. To make the extension official the Manager is asking the Board to approve the request stated in his letter dated July 13, 2018.*

*On a motion by Nelson, seconded by Malone, the Selectboard voted to retroactively approve the request stated in the Town Manager's letter dated July 13, 2018 (to extend the period to complete tax grievance hearings) and to authorize the Selectboard Chair to sign a letter informing Property Valuation & Review. Paul White was not present for the vote.*

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Malone, seconded by Mitchell, the Selectboard voted to approve the weekly accounts payable warrants for July 24 and 31, 2018. Paul White was not present for the vote.*

**MISCELLANEOUS**

*On a motion by Mitchell, seconded by Malone, the Selectboard voted to approve a fireworks permit for the Canadian Club to hold a display on August 3, 2018 at 414 East Montpelier Road with the standard conditions. Paul White was not present for the vote.*

**'ROUND THE TABLE - None**

**EXECUTIVE SESSION**

*On a motion by Mitchell, seconded by Nelson, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge of labor contract negotiations, legal, and contracts would put the Town at a substantial disadvantage. Paul White was not present for the vote.*

*On a motion by Mitchell, seconded by Malone, the Selectboard voted unanimously to go into executive session at 7:08 p.m. to discuss labor contract negotiations, legal, and contracts. Paul White was not present for the vote.*

*On a motion by Mitchell, seconded by Nelson, the Selectboard voted unanimously to come out of executive session at 8:40 p.m. Paul White was not present for the vote.*

Selectboard Minutes of July 31, 2018 continued:

**ADJOURN**

*On a motion by Mitchell, seconded by Nelson, the Selectboard voted to adjourn at 8:40 p.m. Paul White was not present for the vote.*

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*Donna J. Kelty, Town Clerk-Treasurer*

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*Selectboard Chair*

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***Barre Town Selectboard***